

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, FEBRUARY 14, 2024

5:00 P.M.

MAIN AUDITORIUM - Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro, Vice-Chairperson	Absent
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Present (arrived at 5:03pm)
Councilmember John Lenart (alt)	Present

County of San Bernardino

Supervisor Joe Baca, Jr., Secretary	Present
Supervisor Jesse Armendarez	Absent
Supervisor Dawn Rowe (alt)	Present

City of San Bernardino

Mayor Helen Tran	Present
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Present (arrived at 5:09pm)
Mayor Pro Tem Fred Shorett (alt)	Present (in audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board
Mark Gibbs, Director of Aviation	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Secretary Joe Baca, Jr. at approximately 5:02 P.M. on Wednesday, February 14, 2024, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember John Echevarria in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

C. **CLOSED SESSION**

There were no closed session items listed on the agenda.

D. **REPORT ON CLOSED SESSION**

There were no closed session items to report on.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Status of Annual ROPS
 - c. Report on status of Annual Audit
 - d. Report on Inland Valley Infrastructure Corridor (IVIC) Project

- 2b. Mr. Mark Cousineau, Director of Finance, informed the Board that the Successor Agency to the Redevelopment Agency of the Inland Valley Development Agency met with the San Bernardino Countywide Oversight Board on January 11, 2024, and noted that the Agency's Recognized Obligation Payment Schedule was approved.
- 2c. Mr. Mark Cousineau, Director of Finance, informed the Board the audit report is still under review.
- 2d. Mr. Michael Burrows, Chief Executive Office, provided a brief update on the Inland Valley Infrastructure Corridor (IVIC) Project.

H. <u>BOARD CONSENT ITEMS</u>

Mayor Pro Tem Fred Shorett sat at the dais as representative for the City of San Bernardino in Council Member Sandra Ibarra's absence.

- 3. Receive Register of Demands for December 2023
- 4. Receive Register of Demands for January 2024
- 5. Receive and file Cash Report for November 30, 2023, for the Inland Valley Development Agency (IVDA)
- 6. Receive and file Cash Report for December 31, 2023, for the Inland Valley Development Agency (IVDA)
- 7. Ratify a Professional Services agreement with Tactical Drone Concepts, LLC for Training Services at the UAS Center at SBD in an amount not to exceed \$37,500
- 8. Approve Meeting Minutes: December 13, 2023

ACTION: Approve Agenda Item Nos. 3-8 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Baca / Rowe
AYES:	Baca, Dupper, Echevarria, Figueroa, Rigsby, Rowe, Shorett, and Tran
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Ibarra

I. **BOARD ACTION ITEMS**

9. Consider and adopt proposed Budget Adjustments for Fiscal Year 2023-2024

Councilmember Sandra Ibarra arrived to the meeting at 5:09 p.m. during the discussion of Agenda Item No. 9 and Mayor Pro Tem Fred Shorett left the dais to return to the audience.

Mr. Mark Cousineau, Director of Finance, gave a brief overview of requested budget adjustments.

ACTION: Adopt Budget Adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2023-2024.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Echavarria
AYES: Baca, Dupper, Echevarria, Figueroa, Ibarra, Rigsby, Rowe, and Tran.
NAYS: None
ABSTENTIONS: None
ABSENT: None

10. Approve Amendment No. 1 to the Professional Services Agreement with Three-2-One, Inc. DBA Imagine Systems, Inc. in an additional amount not to exceed \$15,000 for its Preventative Maintenance Services for the Inland Valley Development Agency (IVDA)

Mr. Mark Gibbs, Director of Aviation, provided a brief report on Agenda Item No. 10.

ACTION: Approve Amendment No. 1 to the Professional Services Agreement with Three-2-One, Inc. DBA Imagine Systems, Inc. to provide IT Preventative Maintenance Services for an additional amount not to exceed \$15,000; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Ibarra
AYES: Baca, Dupper, Echevarria, Figueroa, Ibarra, Rigsby, Rowe, and Tran
NAYS: None
ABSTENTIONS: None
ABSENT: None

11. Consider and Adopt Resolution No. 2024-01 of the Inland Valley Development Agency (IVDA) authorizing the Chief Executive Officer to execute Master Agreements, Program Supplemental Agreements, and any other documents thereto with the California Department of Transportation (Caltrans) for receipt of Federal Funds for the 3rd Street Corridor Project

Mr. Michael Burrows, Chief Executive Officer, commended Caltrans District 8 and gave a brief overview of the need for Resolution No. 2024-01. Mr. Burrows explained that approval of this resolution would allow for execution of a Master Agreement, which would enable the transition of the 3rd Street Corridor Project from preconstruction to the construction phase.

Chairperson Phillip Dupper recognized Congressman Pete Aguilar for working to secure funding of the Project.

ACTION: Consider and adopt Resolution No. 2024-01 authorizing the Chief Executive Officer to execute Master Agreements, Program Supplemental Agreements, and any other document thereto with the 3rd Street Corridor Project.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Ibarra / Tran
AYES:	Baca, Dupper, Echevarria, Figueroa, Ibarra, Rigsby, Rowe, and Tran
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

12. Approve Amendment No. 1 to the Professional Services Agreement with Cordoba Corporation to provide additional services in an additional amount not to exceed \$99,319: and authorize the Chief Executive Officer to execute all related documents.

Mr. Jeff Barrow, Director of Development, elaborated of the need to increase the contract amount for the 3rd Street Corridor Project.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Tran / Rowe
AYES:	Baca, Dupper, Echevarria, Figueroa, Ibarra, Rigsby, Rowe, and Tran
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Ms. Catherine Pritchett, Director of Administration, welcomed new team member Ms. Griselda Lizarraga, Construction Project Manager.

13. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2024

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2024-IVDA Focal Areas" (as contained on page 102 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2024.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

Daniel Jivanjee, community speaker, expressed concerns regarding the Inland Valley Infrastructure Corridor (IVIC) Project and commented on potential future projects. Mr. Jivanjee emphasized the need to focus on infrastructure projects which will benefit all surrounding cities.

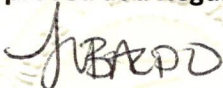
L. **BOARD MEMBER COMMENT**

Councilmember Juan Figueroa thanked Mr. Burrows for his attendance and presentation at the San Bernardino Business Roundtable Meeting.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:21 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on March 13, 2024.



Jennifer Farris
Clerk of the Board

SIGNED BY JILLIAN USALDO,
DEPUTY CLERK OF THE BOARD