

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, MARCH 13, 2024

5:00 P.M.

MAIN AUDITORIUM - Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro, Vice-Chairperson	Present
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Absent
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr., Secretary	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Mayor Helen Tran	Present
Councilmember Juan Figueroa	Absent
Councilmember Sandra Ibarra	Absent
Mayor Pro Tem Fred Shorett (alt)	Present (arrived at 5:03 p.m.)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Myriam Beltran, Manager of Planning and Programs
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Deputy Clerk of the Board

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:00 P.M. on Wednesday, March 13, 2024, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Frank Navarro in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

C. CLOSED SESSION

There were no closed session items listed on the agenda.

D. REPORT ON CLOSED SESSION

There were no closed session items to report on.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Sterling Avenue Project
- 2a. Ms. Catherine Pritchett, Director of Administration, welcomed back Deputy Clerk of the Board, Jillian Ubaldo to the IVDA/SBIAA team.
- 2b. Mr. Michael Burrows, Chief Executive Officer, provided an update on the Sterling Avenue EDA Grant Project.

H. **BOARD CONSENT ITEMS**

3. Receive Register of Demands for February 2024
4. Receive and file Cash Report for January 31, 2024, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: February 14, 2024

ACTION: Approve Agenda Item Nos. 3–5 of the Consent Calendar.

RESULT:	ADOPTED
MOTION/SECOND:	Navarro / Tran
AYES:	Armendarez, Baca, Dupper, Echevarria, Navarro, Shorett, and Tran
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

I. **BOARD ACTION ITEMS**

6. Receive and file the Annual Independent Audit Report of the Inland Valley Development Agency (IVDA) for the Fiscal Year Ended June 30, 2023

Mr. Mark Cousineau, Director of Finance, gave a brief overview of the Audit Report.

Ms. Veronica Hernandez and Mr. Brad Welebir of Rogers, Anderson, Malody & Scott, LLP, provided a Powerpoint presentation of the Audit findings.

This item was for discussion purposes only; no formal action was taken.

ACTION: Receive and file the annual independent audit report of the Inland Valley Development Agency (IVDA) for Fiscal Year ended June 30, 2023; and approve the submittal of these reports to the appropriate agencies.

7. Adopt Resolution No. 2024–02 of the Inland Valley Development Agency (IVDA) Updating the California Governor’s Office of Emergency Services Form 130 – Designation of Applicant’s Agent Resolution

Ms. Catherine Pritchett, Director of Administration, provided a brief overview of the need for adoption of Resolution No. 2024-02 in the event of a declared emergency.

ACTION: Consider and adopt Resolution No. 2024–02 updating the Governor’s Office of Emergency Services Form 130.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Shorett / Tran
AYES: Armendarez, Baca, Dupper, Echevarria, Navarro, Shorett, and Tran
NAYS: None
ABSTENTIONS: None
ABSENT: None

8. Approve Award of Contract to Tom Dodson & Associates in an amount not to exceed \$132,811.25 for the Preparation of Environmental Documents as Required for the Inland Valley Infrastructure Corridor

Ms. Myriam Beltran, Manager of Planning and Programs, provided an overview of the project and referenced a site map on the overhead entitled 'Inland Valley Infrastructure Corridor' (as contained on pages 96-102 in the Agenda Packet.)

Tom and Kaitlyn, of Tom Dodson & Associates, were in attendance and available for any questions.

Mr. Michael Burrows provided clarification to Member Navarro's inquiry as to when public outreach would be conducted for the project and the timeline for completion.

ACTION: Approve an award of contract to Tom Dodson & Associates in an amount not to exceed \$132,811.25 for the preparation of environmental documents as required for the Inland Valley Infrastructure Corridor.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Baca / Tran
AYES: Armendarez, Baca, Dupper, Echevarria, Navarro, Shorett, and Tran
NAYS: None
ABSTENTIONS: None
ABSENT: None

9. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2024

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2024-IVDA Focal Areas" (as contained on page 103 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2024.

J. <u>ADDED AND DEFERRED ITEMS</u>

There were no items to be added or deferred.

K. OPEN SESSION PUBLIC COMMENT

There were no open session public comments.

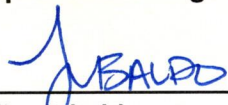
L. BOARD MEMBER COMMENT

There were no Board Member comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:13 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on April 10, 2024.



Jillian Ubaldo
Deputy Clerk of the Board