

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, APRIL 10, 2024

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Present
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Mayor Helen Tran	Present
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Present
Mayor Pro Tem Fred Shorett (alt)	Present (In Audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Gibbs, Director of Aviation	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jillian Ubaldo, Deputy Clerk of the Board
Mark Cousineau, Director of Finance	

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:07 P.M. on Wednesday, April 10, 2024, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember John Echevarria in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Chairperson Phillip Dupper recessed to closed session at 5:08 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

Member Baca recused himself for Closed Session Item C.a.

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.8
Property: APN 1192-211-01
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Peter Mateo, Director Tribal Planning and Development, San Manuel Band of Mission Indians
Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms, and price.
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino, CA 92408
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Eric Fletcher, Director, Legal and Corporate Affairs, Breeze Airways
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms, and price.

D. **REPORT ON CLOSED SESSION**

Chairperson Phillip Dupper reconvened the meeting at 5:42 P.M. Chairperson Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Redlands Bicycle Classic
- 2b. Ms. Catherine Prichett, Director of Administration, gave a brief report on the 38th Annual Redlands Bicycle Classic, adding that this is the second year the Agency has sponsored the event.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – February 2024
4. Receive and file Cash Report for February 29, 2024, for the Inland Valley Development Agency (IVDA)
5. Ratify a professional services agreement with Tactical Drone Concepts, LLC for training services at the UAS Center at SBD in an amount not to exceed \$37,500
6. Consider and Adopt Resolution No. 2024-03 of the Inland Valley Development Agency (IVDA) amending its records retention schedule and authorizing destruction of certain agency records
7. Approve Meeting Minutes: March 13, 2024

ACTION: Approve Agenda Item Nos. 3-7 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Navarro / Tran
AYES:	Armendarez, Baca, Dupper, Echevarria, Figueroa, Ibarra, Navarro, Rigsby, and Tran
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

I. **BOARD ACTION ITEMS**

Board Action Item I.8. was heard out of Agenda Order.

9. Consider and discuss offering Spanish Translation Services at the IVDA Board Meetings on a by-request basis

Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, gave a brief overview of offering Spanish translation services on a by-request basis only. He advised that there will be a 72 business hour noticing requirement, as per the agreement with Cal Interpreting and Translations. Mr. Lewin also informed the Board and members of the public that the agenda will still remain available in Spanish on the IVDA website, and information regarding requesting translation services will be noted on the agenda.

Supervisor Jesse Armendarez stated that translation should be offered on an on-call basis.

Mr. Lewin provided clarification on Councilmember Sandra Ibarra's inquiry regarding Spanish translation to viewers from home.

ACTION: Consider and discuss offering Spanish translation services at IVDA Board Meetings on a by-request basis only, with a minimum of 72 business hours advance notice and provide further direction to IVDA Legal Counsel and Staff.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Armendarez / Navarro
AYES:	Armendarez, Baca, Dupper, Echevarria, Figueroa, Ibarra, Navarro, Rigsby, and Tran
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

10. Consider and Discuss a Report on Economic Development Initiatives.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Inland Valley Development Agency Economic Development Update" (as contained on pages 077-089 in the Agenda Packet).

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on Economic Development Initiatives.

11. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through June 30, 2024.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 2024 – IVDA Focal Areas" (as contained on page 092 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through June 30, 2024.

8. Consider and discuss a report on Alliance California

Mr. Scott Morse of Hillwood Development Company, LLC, referenced a PowerPoint presentation entitled "Building Excellence" (as contained on pages 054-072 in the Agenda Packet) and provided a brief report.

Mr. Morse closed out the meeting with a video presentation entitled "Alliance California 20 Years of Excellence".

Mayor Dupper thanked Mr. Morse for the video presentation and for their partnership.

This item was for discussion only; no formal action was taken.

ACTION: Consider and discuss a report on Alliance California

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no public comments.

L. **BOARD MEMBER COMMENT**

There were no Board Member comments.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 6:10 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on June 12, 2024.



Jillian Ubaldo
Deputy Clerk of the Board