

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, OCTOBER 11, 2023

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Present (arrived at 5:06 p.m.)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Absent
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Mayor Helen Tran	Absent
Councilmember Juan Figueroa	Absent
Councilmember Sandra Ibarra	Present
Mayor Pro Tem Fred Shorett (alt)	Present (arrived at 5:03 p.m.)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board
Myriam Beltran, Manager of Planning & Programs	Mark Gibbs, Director of Aviation

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:02 P.M. on Wednesday, October 11, 2023, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Sandra Ibarra in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Chairperson Phillip Dupper recessed to closed session at 5:03 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) - significant exposure to litigation: one case

D. **REPORT ON CLOSED SESSION**

Chairperson Phillip Dupper reconvened the meeting at 5:15 P.M. Chairperson Phillip Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - 2a. Chief Executive Officer Report

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – October 11, 2023
4. Receive and file Cash Report for August 31, 2023, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: September 13, 2023

ACTION: Approve Agenda Item Nos. 3-5 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Navarro / Shorett
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

I. BOARD ACTION ITEMS

6. Consider and adopt proposed Budget Adjustments for Fiscal Year 2023-2024.

Mr. Mark Cousineau, Director of Finance, gave a brief overview of the proposed budget adjustments.

ACTION: Consider and approve budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2023-2024.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Baca / Navarro
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

7. Approve a Professional Services Agreement with Cal Interpreting & Translations (CIT) in an amount not to exceed \$26,000 to provide Spanish Translation Services for Inland Valley Development Agency (IVDA) Board Meetings.

Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, gave a brief overview of the report and informed the board that an agreement of contract terms with Cal Interpreting & Translations has been reached, including a 15% reduction in costs for translation and equipment rental services and a cancellation provision requirement of one-day for services.

ACTION: Approve a professional services agreement with Cal Interpreting & Translations (CIT) in an amount not to exceed \$26,000 to provide Spanish translation services for Inland Valley Development Agency (IVDA) Board Meetings; and authorize the Chief Executive Officer to execute all related documents.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Ibarra / Baca
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

8. Consider and Discuss a Report on Economic Development Initiatives.

Ms. Myriam Beltran, Manager of Planning & Programs, and Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Economic Development Update" (as contained on pages 056 in the Agenda Packet) and provided a brief report.

A community speaker commented on economic development diversification and asked for decisions to be made with the community in mind.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on Economic Development Initiatives.

9. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2023.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "December 31, 2023-IVDA Focal Areas" (as contained on pages 067 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through December 31, 2023.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

Community speakers expressed their concerns regarding rezoning, issues such as pollution caused by warehouses, and asked the Board to engage with the community.


L. **BOARD MEMBER COMMENT**

Councilmember Sandra Ibarra spoke on the City of San Bernardino's General Plan and informed members of the public where to locate the information on the city's website.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:39 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on November 8, 2023.



Jennifer Farris
Clerk of the Board