

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, DECEMBER 13, 2023

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Absent
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Absent
Councilmember Rhodes Rigsby	Present (arrived at 5:21 PM)
Councilmember John Lenart (alt)	Present

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Mayor Helen Tran	Absent
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Absent
Mayor Pro Tem Fred Shorett (alt)	Present

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jillian Ubaldo, Deputy Clerk of the Board
Myriam Beltran, Manager of Planning & Programs	Mark Gibbs, Director of Aviation

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Secretary Joe Baca, Jr. at approximately 5:04 P.M. on Wednesday, December 13, 2023, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Juan Figueroa in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Secretary Joe Baca, Jr. recessed to closed session at 5:05 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) - significant exposure to litigation: one case
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Former Norton Air Force Base Parcel B1-C East
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Carl Quesinberry, Senior Director, Element Materials Technology US, LLC.

D. **REPORT ON CLOSED SESSION**

Secretary Joe Baca, Jr. reconvened the meeting at 5:20 P.M. Secretary Baca, Jr. asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that the Board approved terms for a lease agreement with Element Materials Technology US, LLC, however it has not been formally accepted by the other party. Once approved, the agreement will be available for public viewing.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Secretary Joe Baca, Jr. stated Board Members should note the item(s) listed which might require member abstentions.
There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Status of Annual Audit
 - c. Report on Turkey Trot
- 2b. Mr. Mark Cousineau, Director of Finance, informed the Board that the audit will close by the end of December, and an audit presentation is scheduled to be made at a future meeting.
- 2c. Mr. Michael Burrows, Chief Executive Office, reported on the annual Turkey Trot to took place on November 23, 2023.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands for November 2023
4. Receive and file Cash Report for October 31, 2023, for the Inland Valley Development Agency (IVDA)
5. Approve Amendment No. 1 with D&A Consulting in an amount not to exceed \$15,000 for Professional Services related to the UAS Center at SBD
6. Approve Meeting Minutes: November 8, 2023

ACTION: Approve Agenda Item Nos. 3-6 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Shorett / Armendarez
AYES:	Armendarez, Baca, Echevarria, Figueroa, Lenart, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	None.

I. **BOARD ACTION ITEMS**

7. Consider and adopt proposed Budget Adjustments for Fiscal Year 2023-2024

Mr. Mark Cousineau, Director of Finance, gave a brief overview of the report.

ACTION: Adopt Budget Adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2023-2024.

RESULT: **ADOPTED [UNANIMOUSLY]**
MOTION/SECOND: Shorett / Armendarez
AYES: Armendarez, Baca, Echevarria, Figueroa, Lenart, Rigsby, and Shorett.
NAYS: None.
ABSTENTIONS: None.
ABSENT: None.

8. Consider and Discuss a Report on the Inland Valley Infrastructure Corridor

Mr. Myriam Beltran, Manager of Planning and Programs, gave a brief overview and update on the PowerPoint presentation entitled "Inland Valley Infrastructure Corridor".

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on the Inland Valley Infrastructure Corridor.

9. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2023.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "December 31, 2023-IVDA Focal Areas" (as contained on page 051 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through December 31, 2023.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

L. **BOARD MEMBER COMMENT**

Mayor Pro Tem Fred Shorett wished everyone a Merry Christmas.

Secretary Baca, Jr. thanked staff for their hard work throughout the year, thanked the public for attending, and wished everyone Happy Holidays.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Secretary Baca, Jr. declared the meeting adjourned at 5:31 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on February 14, 2024.



Jennifer Farris
Clerk of the Board