

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING AGENDA
WEDNESDAY, NOVEMBER 8, 2023
5:00 PM

MAIN AUDITORIUM – Norton Regional Event Center, 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base for the economic benefit of the East Valley

Phillip Dupper, Chairperson

Mayor, City of Loma Linda

Frank J. Navarro, Vice-Chairperson

Mayor, City of Colton

Joe Baca, Jr., Secretary

Supervisor, County of San Bernardino

BOARD MEMBERS:

John Echevarria

Councilmember, City of Colton

Rhodes Rigsby

Councilmember, City of Loma Linda

Jesse Armendarez

Supervisor, County of San Bernardino

Helen Tran

Mayor, City of San Bernardino

Juan Figueroa

Councilmember, City of San Bernardino

Sandra Ibarra

Councilmember, City of San Bernardino

ALTERNATE BOARD MEMBERS:

Vacant

City of Colton

John Lenart

Councilmember, City of Loma Linda

Fred Shorett

Mayor Pro Tem, City of San Bernardino

Dawn Rowe

Supervisor, County of San Bernardino

- Full agenda packets are available at the IVDA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Agenda section of our website at www.ivdajpa.org. Office hours are Monday through Friday 8:00 a.m. to 5:00 p.m.
- Recordings of the IVDA Board meetings are available in the Agenda section of our website at www.ivdajpa.org.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the IVDA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip, which must be turned in to the Clerk of the Board prior to speaking.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

ORDER OF BUSINESS - CLOSED SESSION

This meeting of the governing Board of the Inland Valley Development Agency will begin with Closed Session Public Comment and Closed Session, immediately followed by the Open Session portion of the meeting

A. CALL TO ORDER / ROLL CALL

B. CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the Inland Valley Development Agency Board meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. Additional opportunities for further Public Comment will be given during and at the end of the meeting. An additional three minutes will be allotted to those who require translation services

C. CLOSED SESSION

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) - significant exposure to litigation: one case
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 105 North Leland Norton Way, San Bernardino CA 92408

Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Eric Fletcher, Director, Legal and Corporate Affairs, Breeze Airways

Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price

D. REPORT ON CLOSED SESSION

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

ORDER OF BUSINESS - OPEN SESSION

- **CALL TO ORDER OPEN SESSION**
- **PLEDGE OF ALLEGIANCE**

E. **ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the Inland Valley Development Agency subsequent to the posting of the agenda.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. **POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) BOARD MEETING OF NOVEMBER 8, 2023**
[PRESENTER: Jennifer Farris, Clerk of the Board; PAGE#: 005]

G. **INFORMATIONAL ITEMS**

It is intended that the following subject matters and their attachments are submitted to the Board members for informational purposes only. No action is required with regard to these items in the form of a receive-and-file motion or otherwise. Members may inquire of staff as to any questions or seek clarifications, but no discussion may ensue other than to place an item on a subsequent agenda for further consideration. In such situations where permissible levels of discussion are conducted, members are reminded that staff has not presented the related contractor and interested parties conflicts of interest disclosures that are typically provided for agenda items for which action is intended to occur. Additionally, questions may arise as to negotiation strategies or other legal issues which are more appropriately addressed in a closed session discussion.

2. **Informational Items**

- 2a. **INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER REPORT**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 012]
- 2b. **INFORMATIONAL ITEMS – REPORT ON GRANT INITIATIVES**
[PRESENTER: Myriam Beltran, Manager of Planning and Programs PAGE#: 013]
- 2c. **INFORMATIONAL ITEMS – REPORT ON ANNUAL TURKEY TROT**
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 018]

H. **BOARD CONSENT ITEMS**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time unless the Board directs that an item be held for further discussion.

3. **RECEIVE REGISTER OF DEMANDS - NOVEMBER 08, 2023**
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 020]

4. RECEIVE AND FILE CASH REPORT FOR SEPTEMBER 30, 2023 FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA)
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 026]
5. APPROVE PUBLIC SOLICITATION FOR ALARM MONITORING SERVICES
[PRESENTER: Jonathan Galvan, Airport Manager PAGE#: 029]
6. APPROVE MEETING MINUTES: OCTOBER 11, 2023
[PRESENTER: Jennifer Farris, Clerk of the Board PAGE#: 031]

I. BOARD ACTION ITEMS

7. ADOPT RESOLUTION NO. 2023-05 OF THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) UPDATING AUTHORIZED SIGNERS FOR IVDA'S LOCAL AGENCY INVESTMENT FUND ACCOUNT
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 038]
8. CONSIDER AND DISCUSS A REPORT ON THE 3RD AND 5TH STREET CORRIDOR
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 043]
9. CONSIDER AND DISCUSS A REPORT ON THE UAS CENTER AT SBD
[PRESENTER: Kim Benson, UAS Center at SBD Administrator PAGE#: 046]
10. REVIEW STATUS OF THE ACTION PLAN FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) THROUGH DECEMBER 31, 2023
[PRESENTER: Michael Burrows, Chief Executive Officer PAGE#: 055]

J. ADDED AND DEFERRED ITEMS

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.

K. OPEN SESSION PUBLIC COMMENT


Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

L. BOARD MEMBER COMMENT

Board members may make announcements or give brief reports on activities or matters not appearing on the agenda, as well as provide direction to staff relating to matters which may be addressed at this time.

M. ADJOURNMENT

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the Inland Valley Development Agency Board, Wednesday, December 13, 2023.

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 1</p> <p>PRESENTER: Jennifer Farris, Clerk of the Board</p>
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SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) BOARD MEETING OF NOVEMBER 8, 2023

SUMMARY

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Board member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

RECOMMENDED ACTION(S)

Receive for information and consideration in accordance with applicable conflict of interest laws.

FISCAL IMPACT

None.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The potential conflicts information provided in this report is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit Inland Valley Development Agency (IVDA) Board members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual IVDA Board members from participating in any Board proceeding involving a license, permit, or other entitlement for use pending before the Board, if the individual member has received a contribution of more than two hundred fifty dollars (\$250.00) within the preceding twelve (12) months or for three (3) months following any such Board proceeding, from any person, company or entity who is the subject of the proceeding, including parent-subsidary and certain otherwise related business entities as defined in the California Code of Regulations, Title 2, Division 6, Section 18438.5, or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time he or she knows, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to IVDA staff by the Principals):

<u>Agenda Item No.</u>	<u>Contractors/Tenants</u>	<u>Subcontractors/Subtenants</u>
9.	<u>Zenaida Global</u> Kimberly Benson, President	Jason Ramos Terry Parisher

Attachments:

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438.5

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 84308

84308. (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 87103

87103. A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars (\$2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars (\$2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18438.5. Aggregated Contributions Under Section 84308.

For purposes of Section 84308:

(a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a contribution of more than \$250 has been made by any party to a proceeding, contributions made by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are defined in subdivision (b) below), shall be aggregated and treated as if received from the party for purposes of the limitations and disclosure provisions of Section 84308.

(b) Parent, Subsidiary, Otherwise Related Business entity, defined.

(1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

(2) Otherwise related business entity. Business entities, including corporations, partnerships, joint ventures and any other organizations and enterprises operated for profit, which do not have a parent-subsidiary relationship are otherwise related if any one of the following three tests is met:

(A) One business entity has a controlling ownership interest in the other business entity.

(B) There is shared management and control between the entities. In determining whether there is shared management and control, consideration should be given to the following factors:

(i) The same person or substantially the same person owns and manages the two entities;

(ii) There are common or commingled funds or assets;

(iii) The business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis;


(iv) There is otherwise a regular and close working relationship between the entities; or
(C) A controlling owner (50% or greater interest as a shareholder or as a general partner)
in one entity also is a controlling owner in the other entity.

Note: Authority cited: Section 83112, Government Code. Reference: Section 84308,
Government Code.

HISTORY

1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to
Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924,
California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992
(FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements
and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior
history of section 18438.5, see Register 85, No. 8.

2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of
the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair
Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California
Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC
regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not
subject to procedural or substantive review by OAL) (Register 2014, No. 33).

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 2a</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: INFORMATIONAL ITEMS – CHIEF EXECUTIVE OFFICER REPORT

SUMMARY

An oral report will be provided at the time of the meeting.


BACKGROUND INFORMATION

None.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

Attachments:

None.

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 2b</p> <p>PRESENTER: Myriam Beltran, Manager of Planning and Programs</p>
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SUBJECT: INFORMATIONAL ITEMS – REPORT ON GRANT INITIATIVES

SUMMARY

An oral report will be provided at the time of the meeting.

BACKGROUND INFORMATION

None.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

Attachments:

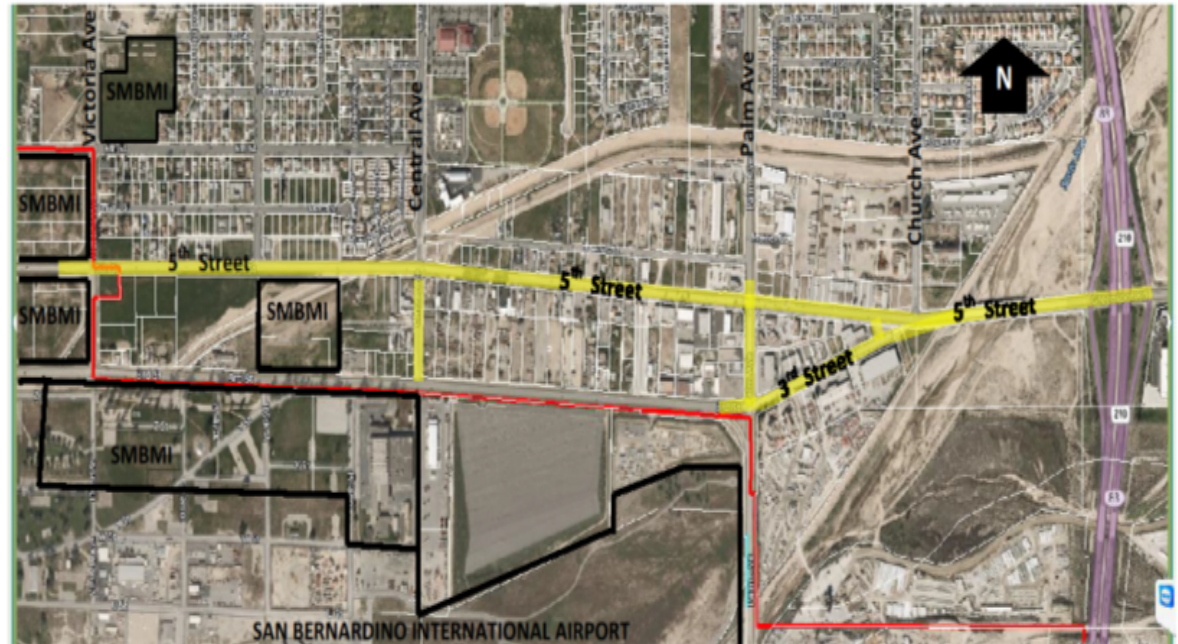
1. Presentation.



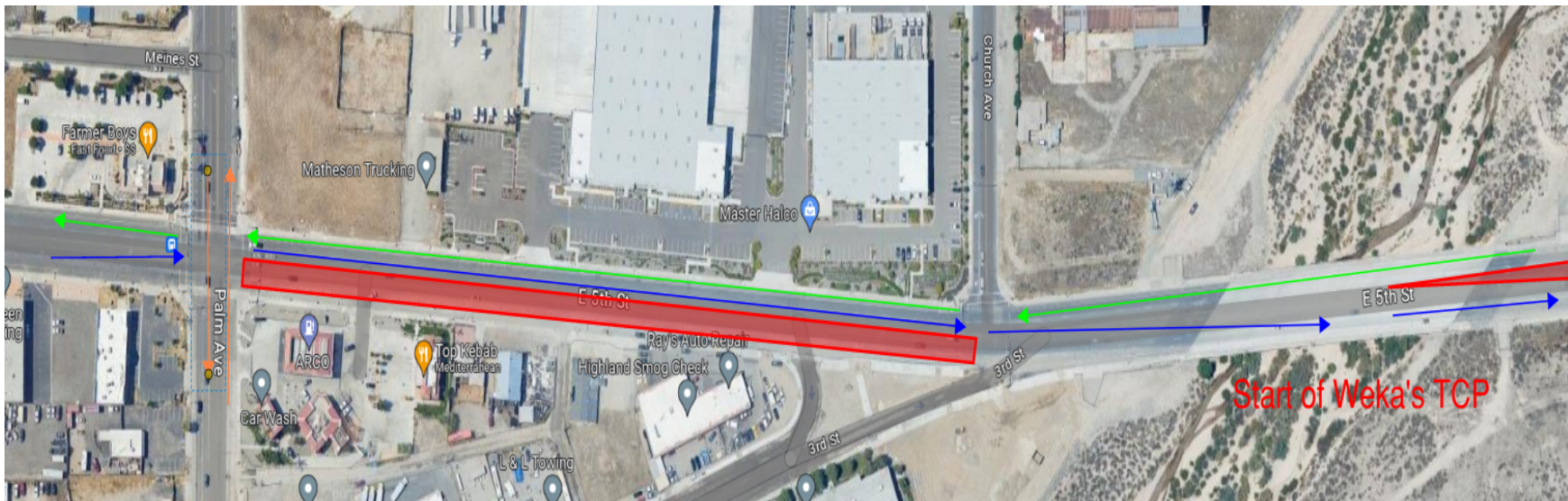
Infrastructure

3rd and 5th Street Corridor Improvements Project

EDA Grant: In partnership with SMBMI and City of Highland
Engineering: Hernandez, Kroone and Associates
Estimated Project Cost: \$11,997,968.00



Current Street Closure and Schedule - Nov. 6th to Nov. 17th, 2023





Infrastructure

- STERLING AVENUE IMPROVEMENTS (BETWEEN 3RD AND 5TH STREETS)
 - EDA GRANT NO. 07-01-07779
- AERIAL EXHIBIT






3rd Street Corridor Project



INLAND VALLEY DEVELOPMENT AGENCY 3rd Street Corridor (between Victoria Ave. to Del Rosa Ave.) AERIAL EXHIBIT




Project limits 





EV Charging Infrastructure



	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 2c</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: INFORMATIONAL ITEMS – REPORT ON ANNUAL TURKEY TROT

SUMMARY

An oral report will be provided at the time of the meeting.

BACKGROUND INFORMATION

None

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

Attachments:

1. Turkey Trot Flyer

San Bernardino Family Fun Run

9TH ANNUAL

Turkey Trot

5K & 10K

**Thanksgiving
Morning
Nov. 23, 2023
Starting at 7am**



San Bernardino International Airport

Online Registration: www.sbturkeytrot.com

... ALL PARTICIPANTS WILL RECEIVE A FINISHER MEDAL ...

PRE- PACKET PICK UP IS 11/22 (1-4PM)

**Competitive Timed Race
10k - 7am | 5k - 7:20am**



Register Today
All Fitness Levels
Welcome

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WASTE INDUSTRIES, INC.

BodynetRx

DEDEAUX
PROPERTIES

THE BODY
QUARRY

FIRST5
SAN BERNARDINO

Contact: Felicia Alexander
sbturkeytrot@gmail.com | 949.878.8571
Online Registration: www.sbturkeytrot.com


Portion of the
Proceeds Benefit



Alexander
Family
Foundation



019

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 3</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: RECEIVE REGISTER OF DEMANDS - NOVEMBER 08, 2023

SUMMARY

Inland Valley Development Agency's (IVDA) Register of Demands.

RECOMMENDED ACTION(S)

Receive for information.

FISCAL IMPACT

Disbursements for amounts due in October 2023.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Total disbursement activities for October 2023 amount to \$407,221.23 that include the following.

Professional Services: California Strategies & Advocacy LLC; CJMC Holdings LLC; D&A Consulting; Desmond & Louis Inc.; Hernandez, Kroone & Associates Inc.; Imagine Systems Inc.; Innovative Federal Strategies LLC; John Richards and Associates; Mirau Edwards Cannon Lewin & Tooke LLP; Product Research Gear LLC; The Natelson Dalle Group; Tom Dodson & Associates, and Zenaida Global were paid \$80,381.81.

Capital Projects Cost: Cordoba Corporation was paid \$60,985.00.

Utilities: AT&T, Burrtec Waste Industries Inc., City of SB Water Department, Southern California Edison, The Gas Company, and Verizon Wireless were paid \$120,640.49.

Employees Benefits: American Fidelity Assurance Company, Fidelity Security Life Insurance Co., Health Net of California Inc., Metropolitan Life Insurance Co., Texas Life Insurance Company, and United World Life Insurance Co. were paid \$82,880.49.

Attachments:

1. Register of Demands for the November 08, 2023 Board Meeting.
2. Visa Breakdown - September 2023.

***Inland Valley Development Agency
Register of Demands for Board Meeting
November 8, 2023***

Line	Company Name	Description	Amount
1	ADT LLC	Fire and burglar alarm monitoring	313.94
2	Alsco Inc.	Mat maintenance	591.27
3	Amazon Capital Services Inc.	Office supplies and equipment	900.30
4	American Fidelity Assurance Company	Employee supplemental benefits	3,068.55
5	AT&T	Fiber internet service	3,800.38
6	B&H Foto & Electronics Corp	IT equipment replacement	3,925.04
7	Belico Details LLC	Security vehicle wash and detailing	265.00
8	Board Members	Directors fees	1,225.00
9	Burrtec Waste Industries Inc.	Refuse	977.19
10	C & A Janitorial Services	Janitorial services	9,781.01
11	California Strategies & Advocacy LLC	Professional lobbying and related consulting services	5,000.00
12	City of SB Water Department	Water and sewer services	72,290.74
13	CJMC Holdings LLC	Professional services - consulting capital projects	700.00
14	Cordoba Corporation	3rd Street Corridor Widening Project	60,985.00
15	Corodata Shredding Inc.	Interoffice shredding services	42.95
16	D&A Consulting	Professional services - UAS Center drone standards development	4,200.00
17	Desmond & Louis Inc.	Professional event services agreement for marketing and media	4,000.00
18	Dib's Safe & Lock Service	Key and lock services	8.16
19	DoorTech	On-call services for door repairs	4,542.25
20	Eagle Graphics LLC	Employee credit incentive for SBD online apparel store	278.00
21	FedEx	Courier services	28.20
22	Fidelity Security Life Insurance Co	Employee group benefits - flexible spending accounts	1,572.96
23	Fidelity Security Life Insurance Co.	Employee group benefits - vision	760.88
24	Health Net of California Inc.	Employee group benefits - medical	59,885.09
25	Hernandez, Kroone & Associates Inc.	Professional services to provide civil engineering and survey services	11,337.00
26	Imagine Systems Inc.	IT consulting services	12,070.21
27	Innovative Federal Strategies LLC	Federal legislative advocacy services	10,000.00
28	John Richards and Associates	Specialized consulting services for the accounting information system (AIS)	1,500.00
29	K&L Hardware and Plumbing Supply Inc.	Maintenance, tools, and supplies	248.06
30	Los Angeles Engineering Inc.	Emergency services performed on water line at DFAS 1	22,238.34
31	Melissa Sutton	Per diem for travel	180.22
32	Metropolitan Life Insurance Co	Employee group benefits - dental	9,960.83
33	Mirau Edwards Cannon Lewin & Tooke LLP	Professional services - legal	7,185.00
34	Mobile Modular Management Corp	Mobile office rent - UAS Center @ SBD, Perimeter Rd.	1,726.77
35	Product Research Gear LLC	Professional services to provide consulting for UAS Center on drone emergency response	1,527.51
36	Quench USA, Inc.	Water purification system for Building 48	232.73
37	Red Star Fire Protection	Fire sprinkler testing	1,375.00
38	Southern California Edison	Electricity	41,071.53

***Inland Valley Development Agency
Register of Demands for Board Meeting
November 8, 2023***


Line	Company Name	Description	Amount
39	Special District Risk Management Auth.	Workers' compensation insurance	1,367.71
40	Sunwest Printing Inc.	Agency custom printed material	466.54
41	Texas Life Insurance Company	Group benefits - additional life insurance	1,128.65
42	The Gas Company	Gas	1,641.61
43	The Natelson Dale Group Inc.	Professional services agreement for the preparation of an Annual Performance Update to the Comprehensive Economic Development Strategy	8,460.00
44	Tom Dodson & Associates	Professional services for environmental services	2,227.50
45	Toshiba Business Solutions	Maintenance for office equipment for Building 48	487.38
46	United World Life Insurance Co	Employee group benefits - life insurance	6,503.53
47	Verizon Wireless	Wireless monthly service and equipment purchases	859.04
48	VIP Solutions	On-call landscaping services for Little Tippecanoe	1,792.00
49	Visa	Office supplies and other misc. charges	10,317.57
50	Zenaida Global	Professional consulting services - UAS Center at SBD	12,174.59
			407,221.23

VISA Breakdown
September 2023
IVDA

Line	Description	Vendor	Dept.	Amount
1	Monthly subscription fee for financial software	Intuit QuickBooks	Finance	799.75
2	Membership and certification renewals	American Institute of Certified Professional Accountants	Finance	450.00
3	Continuing professional education (CPA)	Becker Professional	Finance	269.40
4	Continuing professional education (CPA)	MYPESCPE	Finance	134.25
5	Project management training webinar for J. Farris	International Institute of Municipal Clerks	COB	60.00
6	Annual membership dues for J. Ubaldo	International Institute of Municipal Clerks	COB	125.00
7	Brown Act in an Endemic World webinar registration for COB staff	California Special Districts Association	COB	400.00
8	Fee for SHRM Certification Program for C. Pritchett	Society for Human Resource Management	HR	244.00
9	Membership renewal for C. Pritchett	American Society for Public Administrator	HR	145.00
10	IE SHRM Conference for C. Pritchett	Society for Human Resource Management	HR	125.00
11	IE SHRM Conference for M. Perez	Society for Human Resource Management	HR	125.00
12	Secure HR fax line	Interfax	HR	9.50
13	Drug screening for new hire	Exam Professionals	HR	100.00
14	Incentives for employee engagement	Target	HR	88.37
15	Onboarding supplies - new employees	Lowes	HR	72.08
16	Onboarding luncheon - new employees	Red Robin	HR	212.27
17	Annual Virtual Conference for three employees	Paylocity	HR	299.00
18	Employee engagement supplies for open enrollment with American Fidelity	Smart & Final	HR	44.96
19	Drone Pilot Certification Exam	PSI Services	UAS	175.00
20	Drone Pilot Certification Exam	PSI Services	UAS	175.00
21	Drone Pilot Certification Exam	PSI Services	UAS	175.00
22	Drone Pilot Certification Exam	PSI Services	UAS	175.00
23	Drone Pilot Certification Exam	PSI Services	UAS	175.00
24	Drone Pilot Certification Exam	PSI Services	UAS	175.00
25	Drone Pilot Certification Exam	PSI Services	UAS	175.00
26	Drone Pilot Certification Exam	PSI Services	UAS	175.00
27	Drone Pilot Certification Exam	PSI Services	UAS	175.00
28	Drone Pilot Certification Exam	PSI Services	UAS	175.00
29	Drone Pilot Certification Exam	PSI Services	UAS	175.00
30	Trash cans for UAS Center trailer site	Amazon	UAS	29.30
31	Lodging for K. Benson for UAS Center meetings	Residence Inn	UAS	323.72
32	Lodging for K. Benson for UAS Center meetings	SpringHill Suites	UAS	160.88
33	Shelf bracket for Building 48	Lowes	Maintenance	15.06
34	U.S. Flag for Building 48	Jon's Flags	Admin	309.94
35	Contribution agency dial-in line	FreeConferenceCall.com	Admin	10.00
36	Contribution agency dial-in line	FreeConferenceCall.com	Admin	10.00
37	Contribution agency dial-in line	FreeConferenceCall.com	Admin	10.00
38	Office supplies	Amazon	Admin	6.79
39	Office supplies	Amazon	Admin	40.60
40	Kitchen supplies	Amazon	Admin	29.35
41	Notary supplies	NNA Services	Admin	36.60

VISA Breakdown
September 2023
IVDA

Line	Description	Vendor	Dept.	Amount
42	Due from SBIAA - catering for Breeze Anniversary event	LunchMan Catering	Admin	1,617.81
43	Due from SBIAA - annual membership	SoCal Aviation Association	Marketing	300.00
44	Due from SBIAA - branded marketing give-aways	IdeaStage.com	Marketing	1,788.94
				\$ 10,317.57
	VISA Statement Balance			\$ 10,317.57
	Date Prepared: 10/25/2023			

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 4</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: RECEIVE AND FILE CASH REPORT FOR SEPTEMBER 30, 2023 FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA)

SUMMARY

Submitted for your consideration is the IVDA's monthly cash reconciliation report.

RECOMMENDED ACTION(S)

Receive and file Cash Report for September 30, 2023 for the Inland Valley Development Agency (IVDA).

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Attached is the Cash Report for September 30, 2023, for the Inland Valley Development Agency. The total book value of Cash, Investments, and Investments Held with Fiscal Agent accounts is \$26,713,988.61 on September 30, 2023. Banks' statements reflect \$26,577,142.67. The difference in totals is due to the outstanding checks on September 30, 2023.

If you have any questions about this report, please contact me at (909) 382-4100 extension 141.

Attachments:

Cash Report for September 30, 2023.

Inland Valley Development Agency

Cash Report

September 30, 2023

IVDA JPA CASH

<u>Cash</u>	Balance 08/31/23	Activities	Balance 09/30/23
<i>MMKT/ Savings Account - CHASE Bank</i>	2,830,937.74	97.72	2,831,035.46
<i>Checking Account - CHASE Bank</i>	1,987,302.80	9,524.57	1,996,827.37
Deposits In Transit:			
Beginning	55,000.00	(55,000.00)	-
Ending	-	866,865.58	866,865.58
Outstanding Checks:			
Beginning	(63,177.72)	63,177.72	-
Ending		(730,019.64)	(730,019.64)
<i>Payroll Account - CHASE Bank</i>	972.73	36,178.05	37,150.78
Outstanding Checks:			
Beginning	-	-	-
Ending	-	-	-
<i>BRORF Account - CHASE Bank</i>	4,304,498.77	148.59	4,304,647.36
<i>Cash with Fiscal Agent- MECLT Trust</i>	896,944.15	(420,005.46)	476,938.69
Subtotal	10,012,478.47	(229,032.87)	9,783,445.60
<u>Investments</u>			
<i>Local Agency Investment Funds - Regular Account</i>	76,889.25	-	76,889.25
<i>Local Agency Investment Funds - Bond Account</i>	123,190.84	-	123,190.84
Total	200,080.09	-	200,080.09
Subtotal JPA Cash & Investments	10,212,558.56	(229,032.87)	9,983,525.69


IVDA SUCCESSOR AGENCY CASH

<i>RORF Account -CHASE Bank</i>	81,880.04	-	81,880.04
<u>Investments Held With Fiscal Agent</u>			
<i>Special Fund - US Bank - 2014 series</i>	8,321,323.40	(8,321,323.40)	-
<i>Interest Account - US Bank - 2014 series</i>	2,516.10	(2,516.09)	0.01
<i>Reserve Account- US Bank - 2014 series</i>	16,648,437.49	70.70	16,648,508.19
<i>Principal Account - US Bank- 2014 series</i>	-	-	-
<i>2011 Project Fund - US Bank - 2014 series</i>	74.68	-	74.68
Subtotal SA Cash & Investments	25,054,231.71	(8,323,768.79)	16,730,462.92
Total Cash and Investments	\$ 35,266,790.27	(8,552,801.66)	\$ 26,713,988.61

I certify that this report accurately reflects all cash and investments for the above period and all the investment is in compliance with Inland Valley Development Agency's Investment policy. IVDA shall be able to meet it's expenditure requirement for next six month.



Mark Cousineau, Director of Finance

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 5</p> <p>PRESENTER: Jonathan Galvan, Airport Manager</p>
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SUBJECT: APPROVE PUBLIC SOLICITATION FOR ALARM MONITORING SERVICES

SUMMARY

Staff is seeking approval to publicly solicit bids to fulfill a contract for Fire and Burglar Alarm Monitoring services in support of Inland Valley Development Agency (IVDA) and San Bernardino International Airport Authority (SBIAA) owned properties. The dual agency agreement will be a multi-year contract of three years with two, one (each) year extensions.

RECOMMENDED ACTION(S)

Approve staff to publicly solicit bids for Alarm Monitoring Services for a dual Agency, multi-year contract.

FISCAL IMPACT

None.

PREPARED BY:	Jonathan Galvan
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Fire and Burglar alarm monitoring allows for notification to the Airport Authority when a fire alarm or burglar alarm is triggered. In addition, the services automatically dispatch fire and/or police to help in the response of an emergency of the inclusive facilities.


A Request for Quotes (RFQ) for Professional Fire and Burglar Alarm Monitoring will be publicly issued, contingent on approval, on December 11, 2023, inviting qualified vendors to submit proposals to provide alarm monitoring on certain IVDA and SBIAA owned buildings.

A site walk will be made available to have the potential vendors become familiar with the sites to allow for accurate proposals.

It is noteworthy to state that a previous board action item was presented and approved for an alarm monitoring vendor on July 12, 2023. Staff made the decision to void the execution of this contract due to post-bid, added legal verbiage in the vendor's proposed contract which was not in the agency's best interest.

Attachments:

None.

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 6</p> <p>PRESENTER: Jennifer Farris, Clerk of the Board</p>
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SUBJECT: APPROVE MEETING MINUTES: OCTOBER 11, 2023

SUMMARY

Submitted for consideration and approval by the IVDA Board: Meeting minutes of the regular meeting held Wednesday, October 11, 2023.

RECOMMENDED ACTION(S)

Approve meeting minutes of the regular meeting held Wednesday, October 11, 2023.

FISCAL IMPACT

None.

PREPARED BY:	Jennifer Farris
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

None.

Attachments:

1. October 11, 2023 meeting minutes.

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, OCTOBER 11, 2023

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Councilmember John Echevarria	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Present (arrived at 5:06 p.m.)
Councilmember John Lenart (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Absent
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Mayor Helen Tran	Absent
Councilmember Juan Figueroa	Absent
Councilmember Sandra Ibarra	Present
Mayor Pro Tem Fred Shorett (alt)	Present (arrived at 5:03 p.m.)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Mark Cousineau, Director of Finance	Catherine Pritchett, Director of Administration
Jeff Barrow, Director of Development	Jennifer Farris, Clerk of the Board
Myriam Beltran, Manager of Planning & Programs	Mark Gibbs, Director of Aviation

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:02 P.M. on Wednesday, October 11, 2023, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. **CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Sandra Ibarra in the Pledge of Allegiance.

B. **CLOSED SESSION PUBLIC COMMENT**

There was no closed session public comment.

C. **CLOSED SESSION**

Chairperson Phillip Dupper recessed to closed session at 5:03 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) - significant exposure to litigation: one case

D. **REPORT ON CLOSED SESSION**

Chairperson Phillip Dupper reconvened the meeting at 5:15 P.M. Chairperson Phillip Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. **ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

F. **CONFLICT OF INTEREST DISCLOSURE**

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - 2a. Chief Executive Officer Report

H. **BOARD CONSENT ITEMS**

3. Receive Register of Demands – October 11, 2023
4. Receive and file Cash Report for August 31, 2023, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: September 13, 2023

ACTION: Approve Agenda Item Nos. 3-5 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Navarro / Shorett
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

I. **BOARD ACTION ITEMS**

6. Consider and adopt proposed Budget Adjustments for Fiscal Year 2023-2024.

Mr. Mark Cousineau, Director of Finance, gave a brief overview of the proposed budget adjustments.

ACTION: Consider and approve budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal Year 2023-2024.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Baca / Navarro
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

7. Approve a Professional Services Agreement with Cal Interpreting & Translations (CIT) in an amount not to exceed \$26,000 to provide Spanish Translation Services for Inland Valley Development Agency (IVDA) Board Meetings.

Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP, gave a brief overview of the report and informed the board that an agreement of contract terms with Cal Interpreting & Translations has been reached, including a 15% reduction in costs for translation and equipment rental services and a cancellation provision requirement of one-day for services.

ACTION: Approve a professional services agreement with Cal Interpreting & Translations (CIT) in an amount not to exceed \$26,000 to provide Spanish translation services for Inland Valley Development Agency (IVDA) Board Meetings; and authorize the Chief Executive Officer to execute all related documents.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Ibarra / Baca
AYES:	Baca, Dupper, Echevarria, Ibarra, Navarro, Rigsby, and Shorett.
NAYS:	None.
ABSTENTIONS:	None.
ABSENT:	Armendarez, Figueroa, and Tran.

8. Consider and Discuss a Report on Economic Development Initiatives.

Ms. Myriam Beltran, Manager of Planning & Programs, and Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “Economic Development Update” (as contained on pages 056 in the Agenda Packet) and provided a brief report.

A community speaker commented on economic development diversification and asked for decisions to be made with the community in mind.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on Economic Development Initiatives.

9. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2023.

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled “December 31, 2023-IVDA Focal Areas” (as contained on pages 067 in the Agenda Packet) and provided a brief report.

This item was for discussion purposes only; no formal action was taken.

ACTION: Review the Action Plan for the Inland Valley Development Agency through December 31, 2023.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

Community speakers expressed their concerns regarding rezoning, issues such as pollution caused by warehouses, and asked the Board to engage with the community.

L. **BOARD MEMBER COMMENT**


Councilmember Sandra Ibarra spoke on the City of San Bernardino's General Plan and informed members of the public where to locate the information on the city's website.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:39 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on November 8, 2023.

Jennifer Farris
Clerk of the Board

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 7</p> <p>PRESENTER: Mark Cousineau, Director of Finance</p>
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SUBJECT: ADOPT RESOLUTION NO. 2023-05 OF THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) UPDATING AUTHORIZED SIGNERS FOR IVDA'S LOCAL AGENCY INVESTMENT FUND ACCOUNT

SUMMARY

Resolution 2023-05 updates the authorized signers for Inland Valley Development Agency's (IVDA) State of California Treasurer's Local Agency Investment Fund (LAIF) account.

RECOMMENDED ACTION(S)

Adopt Resolution No. 2023-05 of the IVDA identifying the individuals authorized to open and/or close accounts and make signer changes, and those designated as signatories for the IVDA's State of California Treasurer's LAIF account.

FISCAL IMPACT

None.

PREPARED BY:	Mark Cousineau
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

Financial institutions, including Chase Bank, and the State of California Treasurer's Local Agency Investment Fund, require an authorized signers' resolution to conduct monetary transactions such as issuing checks, wires, automated clearing house (ACH) payments, and intra-institution account transfers. Electronic funds transfer (EFT) is a broad term for a payer sending money and a payee receiving money through an online payment system. EFT's include, but are not limited to, ACH, wire transfer, and global ACH transactions.

The last signatory resolution and signature specimen document was approved on May 12, 2021, IVDA Resolution 2021-02, in conjunction with the establishment of a banking relationship with Chase Bank. The previous signers' resolution signature specimen document for IVDA's LAIF account was on March 27, 2013. A favorable investment environment for surplus cash, surplus working capital, and good business practice makes updating these documents a prudent course of action.

Attachments:

1. IVDA Resolution 2023-05

RESOLUTION NO. 2023-05

**A RESOLUTION OF THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) AUTHORIZING
INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

WHEREAS, the Inland Valley Development Agency (the “IVDA”) is a joint powers authority created pursuant to Government Code Sections 6500, et seq., established in January 1990 pursuant to certain that certain Amended Joint Exercise of Powers Agreement (Inland Valley Development Agency), dated as of February 12, 1990, by and among the City of San Bernardino, the City of Colton, the City of Loma Linda and the County of San Bernardino, as amended (the “Agreement”); and

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, such provisions authorize and specify participation by local agencies.

**NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THIS BOARD AS
THE GOVERNING BODY OF THE INLAND VALLEY DEVELOPMENT AGENCY, AS FOLLOWS:**

SECTION 1. The Inland Valley Development Agency Board does hereby authorize the deposit and withdrawal of IVDA monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated herein, and the verification by the State Treasurer's Office of all banking information provided in that regard; and

SECTION 2. The following Inland Valley Development Agency officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Phillip Dupper, Chairperson/ Mayor
Frank J. Navarro, Vice Chairperson/ Mayor
Joe Baca, Jr., Secretary/ Supervisor
Michael Burrows, Chief Executive Officer
Mark Cousineau, Director of Finance
Mark Gibbs, Director of Aviation
Catherine Pritchett, Director of Administration

SECTION 3. This Resolution shall become effective immediately upon its adoption.

[SIGNATURES ON FOLLOWING PAGE]

PASSED, APPROVED AND ADOPTED this 8th day of November 2023 by the following vote:

MOTION:

SECOND:

AYES:

NOES:

ABSENT:

ABSTAIN:

Phillip Dupper, Chairperson
Inland Valley Development Agency

(SEAL)

Attest:


Jennifer Farris, Clerk of the Board
Inland Valley Development Agency

I, Jennifer Farris, Clerk of the Board of the Inland Valley Development Agency (IVDA) do hereby certify that the foregoing Resolution No. 2023-05 was duly and regularly passed and adopted by the IVDA governing Board at a Regular meeting thereof, held on the 8th day of November 2023, that the foregoing is a full, true and correct copy of said Resolution and has not been amended or repealed.

(SEAL)

Attest:

Jennifer Farris, Clerk of the Board
Inland Valley Development Agency

	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 8</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: CONSIDER AND DISCUSS A REPORT ON THE 3RD AND 5TH STREET CORRIDOR

SUMMARY

An oral report will be provided at the time of the meeting.

RECOMMENDED ACTION(S)

Consider and discuss a report on the 3rd and 5th Street Corridor.

FISCAL IMPACT

None.

PREPARED BY:	Myriam Beltran
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

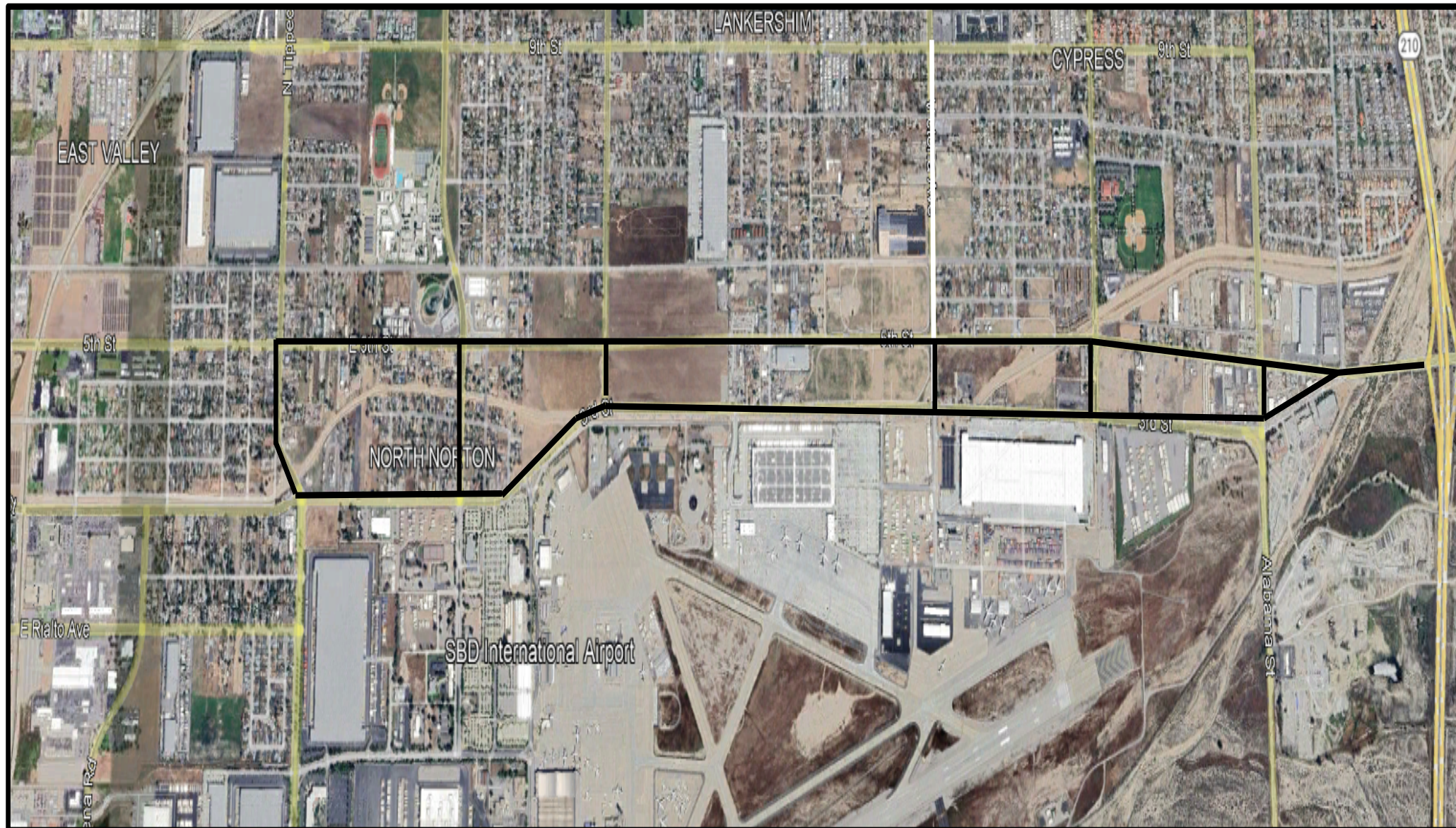
BACKGROUND INFORMATION


An oral report and presentation will be provided at the time of the meeting.

Attachments:

1. Area Map.

3RD AND 5TH STREET CORRIDOR



	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 9</p> <p>PRESENTER: Kim Benson, UAS Center at SBD Administrator</p>
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SUBJECT: CONSIDER AND DISCUSS A REPORT ON THE UAS CENTER AT SBD

SUMMARY

An oral report will be provided at the time of the meeting.

RECOMMENDED ACTION(S)

Consider and discuss a report on the UAS Center at SBD.

FISCAL IMPACT

None.

PREPARED BY:	Myriam Beltran
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

An oral report and presentation will be provided at the time of the meeting.

Attachments:

1. Presentation.



**UAS
CENTER**
AT SBD

UAS Center at SBD Update

NOVEMBER 2023

The Future in Flight

Our Three Pillars



FUELING INNOVATION IN OUR REGION

The UAS Center is a secure location where companies can test and improve their proprietary UAS technology. The Center facilitates technology transfer, commercialization and investment. The Center provides thought leadership on regulatory development and reform.



CREATING SAFER COMMUNITIES

The UAS Center enables public sector agencies to increase their efficiency and effectiveness by providing training on the use and integration of UAS technology into their operations.



DEVELOPING OUR WORKFORCE

Young professionals prepare to become UAS pilots and are introduced to the full scope of UAS career opportunities.

Advancing UAS Industry in Our Region



- Cooperation with FAA and University of Alaska Fairbanks to establish and manage larger test sites
- Expanded scope of training programs
- International strategic partnerships to drive foreign investment in our region



Creating Safer Communities



- Four programs developed to support SB County compliance with their adopted drone policy
- Marketing our drone policy advisory services and these four compliance support programs to other county and local governments



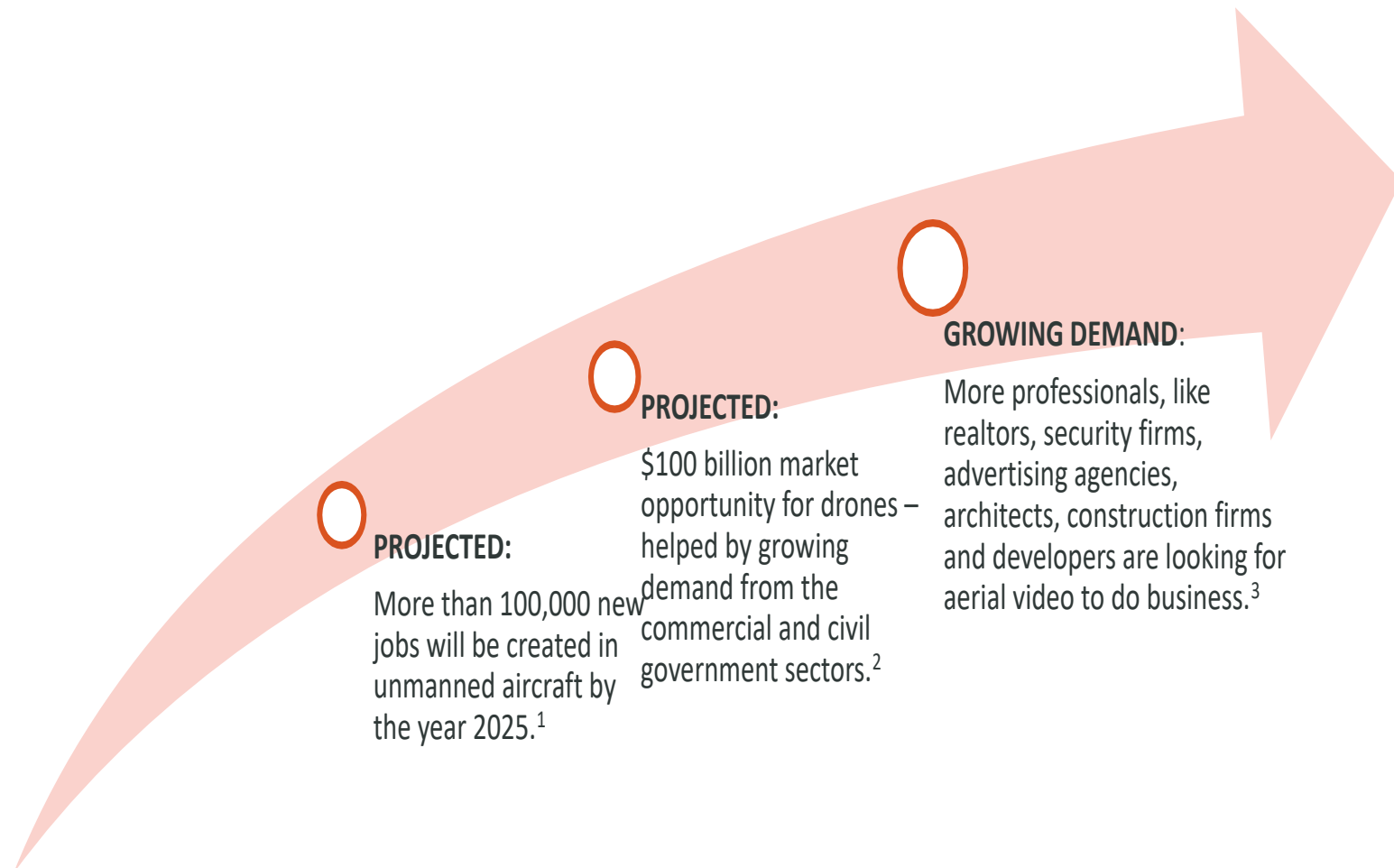
Developing our Workforce



- Success with SBCSS ROP Program – comprehensive drone training to support upskilling and reskilling
- Research Associate Program in partnership with Embry-Riddle University
- Micro-Internships for Morongo High School students



Are Drone Pilots in Demand?



¹ SOURCE: Association for Unmanned Vehicle Systems International - [Economic Report](#)

² SOURCE: Goldman Sachs - [Drones: Reporting for Work](#)

³ SOURCE: Business News Daily - [How to Become a Commercial Drone Pilot](#)

CONTACT


Kimberly Benson
Administrator

UAS Center at SBD
295 S. Leland Norton Drive
San Bernardino, CA 92408

Mobile: 619.405.7473
Office: 909.677.2012

kbenson@uascentersbd.com



	<p>TO: Inland Valley Development Agency Board</p> <p>DATE: November 8, 2023</p> <p>ITEM NO: 10</p> <p>PRESENTER: Michael Burrows, Chief Executive Officer</p>
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SUBJECT: REVIEW STATUS OF THE ACTION PLAN FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) THROUGH DECEMBER 31, 2023

SUMMARY

On December 9, 2015, the IVDA Board adopted a Strategic Plan, and in 2020 updated its Business plan, which identify key dates and deliverables in an effort to focus Inland Valley Development Agency (IVDA) Staff and resources to increase organizational and operational efficiencies and results.

RECOMMENDED ACTION(S)

Review the Action Plan for the Inland Valley Development Agency through December 31, 2023.

FISCAL IMPACT

None. The proposed plan identifies staff resources for which funding is included in the General Fund of the adopted Inland Valley Development Agency (IVDA) Budget for Fiscal Year 2023/24.

PREPARED BY:	Michelle Casey
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

BACKGROUND INFORMATION

The Action Plan identifies key dates and deliverables in an effort to focus Inland Valley Development Agency (IVDA) Staff and Resources to increase organizational and operational efficiencies.

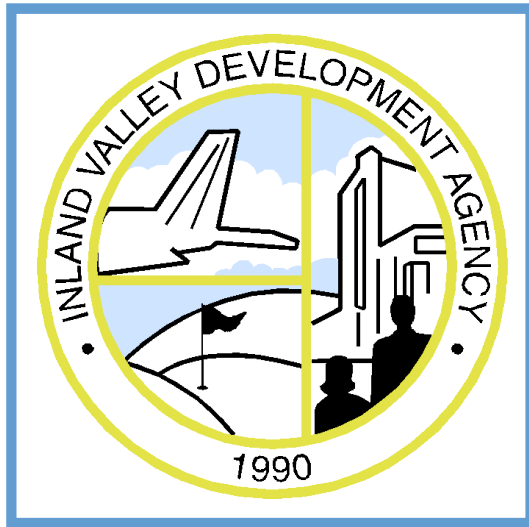
This status is offered for consideration and review. Updates and adjustments should be made, as appropriate, at each monthly interval.

For review and discussion.

Attachments:

1. IVDA Action Plan.

December 31, 2023 – IVDA Focal Areas



JPA Obligations

UAS Center at SBD

Amended ROPS

Alliance-California Obligations

Northgate Development

Economic Development
Programs

3rd & 5th Street Corridor

Sterling Avenue

Grant Programs & Initiatives



Inland Valley Development Agency

Action Plan for IVDA (12/31/23)

Month	Key Initiative	Key Resources	Completion Date
July, 2023	Updated Action Plan; UAS Center; AGSP EIR	IVDA Board & Committee, CEO, General Counsel, Director of Finance, Staff	July 31, 2023
August, 2023	Sterling Avenue Engineering; On-Base Roadways	IVDA Board & Committee, CEO, Director of Finance, Staff	August 31, 2023
September, 2023	Prepare Amended ROPS; EDA CEDS Update; Business Plan Priorities	IVDA Board & Committee, CEO, Director of Finance, Staff	September 30, 2023
October, 2023	Quarterly Financials; Economic Development Initiatives	IVDA Board & Committee, Oversight Board, Director of Finance, Clerk of Board, Staff	October 31, 2023
November, 2023	Report on Grant Programs, 3 rd & 5 th Street, Legislative Initiatives	IVDA Board & Committee, CEO, Director of Finance, Staff	November 30, 2023
December, 2023	Annual Audit; Mid-Year Business Review	IVDA Board & Committee, CEO, Director of Finance, Staff	December 31, 2023

IVDA Action Plan – Implementation



October, 2023

Sub-Initiative Status:



Incomplete

In Process

Completed

Amended ROPS
(IVDA Oversight Board)

Grant Program Report &
Initiatives

JPA and Interagency Revenues
and Resources

Alliance-California Obligations
Northgate Development

Economic & Community
Development Initiatives

3rd & 5th Street Corridor
Sterling Avenue

Mid-Year Business
Review

