

# INLAND VALLEY DEVELOPMENT AGENCY

## FINANCE & BUDGET COMMITTEE

*(also performing auditing functions consistent with the Government Finance Officers Association (GFOA) Best Practices and Advisories)*

### REGULAR MEETING AGENDA

**WEDNESDAY, APRIL 10, 2024 – 4:00 PM**

Norton Regional Event Center, **Conference Room 177**  
1601 East Third Street, San Bernardino, CA, 92408



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

#### STANDING COMMITTEE MEMBERS:

**Phillip Dupper, Chair**

*Mayor, City of Loma Linda*

**Frank Navarro, Vice-Chair**

*Mayor, City of Colton*

**Joe Baca, Jr., Secretary**

*Supervisor, County of San Bernardino*

- Full agenda packets are available at the IVDA office, 1601 East Third Street, San Bernardino, California, will be provided at the meeting, and are posted in the Agenda section of our website at [www.ivdajpa.org](http://www.ivdajpa.org). Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the IVDA office at (909) 382-4100. Notification 48 hours prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.
- Anyone who wishes to speak during public comment or on a particular item will be requested to fill out a speaker slip, which must be turned in to the Clerk of the Board prior to speaking.
- Public comments for agenda items that are not public hearings will be limited to three minutes.
- Public comments for items that are not on the agenda will be limited to three minutes.
- The three-minute limitation shall apply to each member of the public and cannot be shared.
- An additional three minutes will be allotted to those who require translation services.

**A. CALL TO ORDER / ROLL CALL**

**B. CLOSED SESSION PUBLIC COMMENT**

The Closed Session Public Comment portion of the IVDA Finance & Budget Committee meeting is limited to a maximum of three minutes for each speaker and comments will be limited to matters appearing on the Closed Session portion of the agenda. An additional three minutes will be allotted to those who require translation services. Additional opportunities for further Public Comment will be given during and at the end of the meeting

**C. CLOSED SESSION**

An announcement is typically made prior to closed session discussions as to the potential for a reportable action at the conclusion of closed session

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: 1111 E. Mill Street, San Bernardino, CA 92408  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Terry Thompson, County of San Bernardino  
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price.
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: APN 1192-211-01  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Peter Mateo, Director Tribal Planning and Development, San Manuel Band of Mission Indians  
Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price.
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: 105 North Leland Norton Way, San Bernardino, CA 92408  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Eric Fletcher, Director, Legal and Corporate Affairs, Breeze Airways  
Under negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price.

**D. REPORT ON CLOSED SESSION**

Public announcement(s) will be made following closed session if there are any reportable actions taken during closed session.

**E. ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code Section 54954.2, items may be added on which there is a need to take immediate action, and the need for action came to the attention of the IVDA Finance & Budget Committee subsequent to the posting of the agenda.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) FINANCE AND BUDGET COMMITTEE MEETING OF APRIL 10, 2024  
[PRESENTER: Jennifer Farris, Clerk of the Board; PAGE#: 005]

**G. COMMITTEE DISCUSSION ITEMS**

Anyone who wishes to speak on a particular item will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be turned in to the Clerk of the Board. Public comments for agenda items that are not public hearings will be limited to three minutes.

2. DISCUSS ACCOUNTING UPDATES  
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 012]
3. RECEIVE QUARTERLY BUDGET TO ACTUAL REPORTS  
[PRESENTER: Mark Cousineau, Director of Finance PAGE#: 014]

**H. ADDED AND DEFERRED ITEMS**

Deferred Items and Items which have been added pursuant to Government Code Section 54954.2 as noted above in Section E.


**I. OPEN SESSION PUBLIC COMMENT**

Anyone who wishes to speak during Open Session Public Comment will be requested to fill out a speaker slip. Prior to speaking, speaker slips should be given to the Clerk of the Board. Public comments for items that are not on the agenda will be limited to three minutes. The three-minute limitation shall apply to each member of the public and cannot be shared with other members of the public. An additional three minutes will be allotted to those who require translation services.

**J. ADJOURNMENT**

Unless otherwise noted, this meeting will be adjourned to the next regularly scheduled meeting of the IVDA Finance & Budget Committee on Wednesday, August 14, 2024.

*Copies of the reports or other written documentation relating to each agenda item described in the Committee Discussion Items section above, if any, will be provided at the meeting and on file in the office of the Clerk of the Board, Norton Regional Event Center, 1601 East 3<sup>rd</sup> Street, San Bernardino, California. They are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. This agenda was posted in accordance with applicable State law. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Inland Valley Development Agency office at (909) 382-4100. Notification as soon as possible prior to the meeting will enable IVDA staff to make reasonable arrangements to ensure accessibility to this meeting.*

	<p><b>TO: IVDA Finance and Budget Committee</b>  <i>(also performing auditing functions consistent with the Government Finance Officers Association (GFOA) Best Practices and Advisories)</i></p> <p><b>DATE:</b> April 10, 2024</p> <p><b>ITEM NO:</b> 1</p> <p><b>PRESENTER:</b> Jillian Ubaldo, Deputy Clerk of the Board</p>
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**SUBJECT: POSSIBLE CONFLICT OF INTEREST ISSUES FOR THE INLAND VALLEY DEVELOPMENT AGENCY (IVDA) FINANCE AND BUDGET COMMITTEE MEETING OF APRIL 10, 2024**

### **SUMMARY**

This agenda contains recommendations for action relative to certain contractors/principals and their respective subcontractors. Care should be taken by each Board member to review and consider the information provided herein to ensure they are in compliance with applicable conflict of interest laws.

### **RECOMMENDED ACTION(S)**

Receive for information and consideration in accordance with applicable conflict of interest laws.

### **FISCAL IMPACT**

None.

PREPARED BY:	Jillian Ubaldo
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

## **BACKGROUND INFORMATION**

The potential conflicts information provided in this report and on the following pages is intended to be used as a means for each voting member to verify campaign contributions from their individual campaign records. The following information is considered to be complete only to the best knowledge that has been disclosed to staff by the following listed contractors and in many instances may not be complete as of the date of publication of the agenda. Staff will endeavor to provide updates and supplements to the disclosure information to the extent additional contractor disclosure information becomes known to staff at or prior to each particular meeting time.

In addition to other provisions of law which prohibit Inland Valley Development Agency (IVDA) Board members from having financial interests in the contracts of public agencies, the provisions of California Government Code Section 84308 prohibit individual IVDA Board members from participating in any Board proceeding involving a license, permit, or other entitlement for use pending before the Board, if the individual member has received a contribution of more than two hundred fifty dollars (\$250.00) within the preceding twelve (12) months or for three (3) months following any such Board proceeding, from any person, company or entity who is the subject of the proceeding or from any person who actively supports or opposes a particular decision in the proceeding and who has a financial interest in such decision, as defined in California Government Code Section 87103.

The restrictions of Government Code Section 84308 do not apply if the individual member returns the contribution within thirty (30) days from the time he or she knows, or should have known, about the contribution and the proceeding.

This agenda contains recommendations for action relative to the following contractors/principals and their respective subcontractors (as informed to IVDA staff by the Principals):

<b><u>Agenda Item No.</u></b>	<b><u>Contractors/Tenants</u></b>	<b><u>Subcontractors/Subtenants</u></b>
<b><u>There will be no items presented at this meeting relating to Contractors, Tenants, Subcontractors, Subtenants, etc.</u></b>		

### **Attachments:**

1. California Government Code §§ 84308 and 87103
2. California Code of Regulations, Title 2, Division 6, §18438.5

CALIFORNIA CODES  
**GOVERNMENT CODE**  
SECTION 84308

**84308.** (a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of **government**, local governmental agencies whose members are directly elected by the voters, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) No officer of an agency shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution for himself or herself, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. No officer of an agency shall make, participate in making, or in any way attempt to use his

or her official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or his or her agent, or from any participant, or his or her agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

If an officer receives a contribution which would otherwise require disqualification under this section, returns the contribution within 30 days from the time he or she knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, he or she shall be permitted to participate in the proceeding.

(d) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. No party, or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before any agency and no participant, or his or her agent, in the proceeding shall make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in subdivisions (b), (c), and this subdivision.

(e) Nothing in this section shall be construed to imply that any contribution subject to being reported under this title shall not be so reported.



CALIFORNIA CODES  
**GOVERNMENT CODE**  
SECTION 87103

**87103.** A public official has a financial interest in a decision within the meaning of Section 87100 if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official, a member of his or her immediate family, or on any of the following:

(a) Any business entity in which the public official has a direct or indirect investment worth two thousand dollars (\$2,000) or more.

(b) Any real property in which the public official has a direct or indirect interest worth two thousand dollars (\$2,000) or more.

(c) Any source of income, except gifts or loans by a commercial lending institution made in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided or promised to, received by, the public official within 12 months prior to the time when the decision is made.

(d) Any business entity in which the public official is a director, officer, partner, trustee, employee, or holds any position of management.

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts specified by this subdivision shall be adjusted biennially by the commission to equal the same amount determined by the commission pursuant to subdivision (f) of Section 89503.

For purposes of this section, indirect investment or interest means any investment or interest owned by the spouse or dependent child of a public official, by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or greater.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

**§ 18438.5. Aggregated Contributions Under Section 84308.**

For purposes of Section 84308:

(a) Notwithstanding the provisions of Regulation 18215.1, to determine whether a contribution of more than \$250 has been made by any party to a proceeding, contributions made by a party's parent, subsidiary, or otherwise related business entity, (as those relationships are defined in subdivision (b) below), shall be aggregated and treated as if received from the party for purposes of the limitations and disclosure provisions of Section 84308.

(b) Parent, Subsidiary, Otherwise Related Business entity, defined.

(1) Parent-subsidiary. A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

(2) Otherwise related business entity. Business entities, including corporations, partnerships, joint ventures and any other organizations and enterprises operated for profit, which do not have a parent-subsidiary relationship are otherwise related if any one of the following three tests is met:

(A) One business entity has a controlling ownership interest in the other business entity.

(B) There is shared management and control between the entities. In determining whether there is shared management and control, consideration should be given to the following factors:

(i) The same person or substantially the same person owns and manages the two entities;

(ii) There are common or commingled funds or assets;

(iii) The business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis;

1 (iv) There is otherwise a regular and close working relationship between the entities; or

2 (C) A controlling owner (50% or greater interest as a shareholder or as a general partner)

3 in one entity also is a controlling owner in the other entity.

4 Note: Authority cited: Section 83112, Government Code. Reference: Section 84308,

5 Government Code.

## 6 HISTORY

7 1. New section filed 5-26-2006; operative 6-25-2006. Submitted to OAL for filing pursuant to

8 *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924,

9 California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992

10 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements

11 and not subject to procedural or substantive review by OAL) (Register 2006, No. 21). For prior

12 history of section 18438.5, see Register 85, No. 8.

13 2. Amendment filed 8-12-2014; operative 9-11-2014 pursuant to title 2, section 18312(e)(1) of


14 the California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair*

15 *Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California

16 Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC

17 regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not

18 subject to procedural or substantive review by OAL) (Register 2014, No. 33).

	<p><b>TO: IVDA Finance and Budget Committee</b>  <i>(also performing auditing functions consistent with the Government Finance Officers Association (GFOA) Best Practices and Advisories)</i></p> <p><b>DATE:</b> April 10, 2024</p> <p><b>ITEM NO:</b> 2</p> <p><b>PRESENTER:</b> Mark Cousineau, Director of Finance</p>
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**SUBJECT: DISCUSS ACCOUNTING UPDATES**

**SUMMARY**

An oral report will be provided at the meeting.

**RECOMMENDED ACTION(S)**

For discussion purposes only.

**FISCAL IMPACT**

None.

PREPARED BY:	Alka Chudasama
CERTIFIED AS TO AVAILABILITY OF FUNDS:	N/A
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows


## **BACKGROUND INFORMATION**

An oral report will be provided and discussed at the time of the meeting on certain accounting updates as below:

- 1) Sage Intacct accounting information system implementation
- 2) Chart of accounts structure
- 3) Budgetary expense/expenditure control
- 4) Emergency Purchases proposals
  - a) Invoke federal SLGU purchasing limits upon declared emergency
  - b) Increase manager emergency purchase authority up to \$3,000
  - c) Establish director emergency purchase authority up to \$5,000
- 5) Capital asset recognition changes from \$5,000
  - a) Infrastructure – \$100,000 or greater
  - b) Intangible Assets - \$75,000 or greater
    - i) SBITA (Subscription Based Information Technology Arrangements) – useful life 2-5 years
    - ii) Software – useful life 2-5 years
    - iii) Right to use (lease) - life per agreement
    - iv) Trademarks, copyrights, other intangible assets – useful life 2-95 years
  - c) Buildings & Structures - \$50,000

### **Attachments:**

1. None

	<p><b>TO: IVDA Finance and Budget Committee</b>  <i>(also performing auditing functions consistent with the Government Finance Officers Association (GFOA) Best Practices and Advisories)</i></p> <p><b>DATE:</b> April 10, 2024</p> <p><b>ITEM NO:</b> 3</p> <p><b>PRESENTER:</b> Mark Cousineau, Director of Finance</p>
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**SUBJECT:      RECEIVE QUARTERLY BUDGET TO ACTUAL REPORTS**

**SUMMARY**

An oral report will be provided at the time of the meeting.

**RECOMMENDED ACTION(S)**

Receive for information.

**FISCAL IMPACT**

None at this time.

PREPARED BY:	Alka Chudasama
CERTIFIED AS TO AVAILABILITY OF FUNDS:	Mark Cousineau
APPROVED AS TO FORM AND LEGAL CONTENT:	Michael Lewin
FINAL APPROVAL:	Michael Burrows

**BACKGROUND INFORMATION**

Fiscal year 2023-24, quarter ended March 31, 2024, Budget to Actual reports are attached and will be discussed at the time of the meeting.

**Attachments:**

1. IVDA JPA FY 2023-24 Budget to Actual Reports for the quarter ended March 31, 2024.
2. IVDA-Successor Agency FY 2023-24 Budget to Actual Reports for the quarter ended March 31, 2024.

**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

General Fund				
	Actual	Budget	Over (Under) Budget	Percent of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40000 • Transfer from RORF	\$ -	\$ 334,872	\$ (334,872)	0.0%
40005 • Transfer In from SBIAA	-	47,861	(47,861)	0.0%
40030 • Transfers from Water Fund	25,000	50,000	(25,000)	50.0%
40035 • Transfer from Property Mgmt Fund	1,500,000	2,000,000	(500,000)	75.0%
40053 • Transfer In From BRORF	750,000	1,000,000	(250,000)	75.0%
40055 • Reimbursement Agreements	50,000	50,000	-	100.0%
40065 • Participation Payments	-	1,400,000	(1,400,000)	0.0%
40200 • Other Income	4,204	6,000	(1,796)	70.1%
40210 • Interest Income	4,278	3,000	1,278	142.6%
<b>Total Income</b>	<b>2,333,482</b>	<b>4,891,733</b>	<b>(2,558,251)</b>	<b>47.7%</b>
<b>Gross Profit</b>	<b>2,333,482</b>	<b>4,891,733</b>	<b>(2,558,251)</b>	<b>47.7%</b>
<b>Expense</b>				
50100 • Salaries Expense	1,624,007	2,510,000	(885,993)	64.7%
50101 • SBIAA Allocation-Salaries	(986,056)	(1,860,000)	873,944	53.0%
50400 • Temporary Employee Services	-	5,000	(5,000)	0.0%
50410 • Directors Fees	10,675	20,000	(9,325)	53.4%
50420 • Board Meeting Expenses	11,107	41,000	(29,893)	27.1%
50430 • Office Supplies	10,151	51,900	(41,749)	19.6%
50435 • IT Equipment & Communications	31,042	70,000	(38,958)	44.3%
50440 • Office Equipment Maintenance	3,067	60,000	(56,933)	5.1%
50445 • Furniture & Furnishing	3,160	3,160	0	100.0%
50450 • Equipment	435	9,000	(8,565)	4.8%
50650 • Telephone	6,981	12,000	(5,019)	58.2%
50655 • Network Access	10,169	24,000	(13,831)	42.4%
50760 • Dues and Subscriptions	8,532	15,000	(6,468)	56.9%
50770 • Software and License	59,163	142,000	(82,837)	41.7%
50772 • International Trade	-	50,000	(50,000)	0.0%
50774 • Meeting and Conference	4,136	11,000	(6,864)	37.6%
50775 • Education and Training	6,753	35,000	(28,247)	19.3%
50780 • Travel	6,812	20,000	(13,188)	34.1%
50790 • Insurance	143,202	213,000	(69,798)	67.2%
50791 • Insurance - Workers' Comp	18,102	40,000	(21,898)	45.3%
50800 • Advertising	304	304	-	100.0%
50801 • Marketing	1,208	20,000	(18,792)	6.0%
50810 • License and Permit Fees	1,665	2,000	(335)	83.3%
50820 • Recruitment Expense	4,497	9,840	(5,343)	45.7%
50840 • Safety	2,839	5,000	(2,161)	56.8%
50850 • Printing	395	700	(305)	56.4%
50855 • Courier	224	3,500	(3,276)	6.4%
50860 • Auditing	24,740	51,000	(26,260)	48.5%
50870 • Legal	56,481	130,000	(73,519)	43.4%
50875 • Litigation Reserve	-	25,000	(25,000)	0.0%
50900 • Professional Svc - Environmental	27,096	80,000	(52,904)	33.9%
50910 • Professional Svc-Engineering	-	75,000	(75,000)	0.0%
50915 • Professional Svc-Specific Plan	-	185,000	(185,000)	0.0%
50920 • Professional Svc-Other	139,813	225,000	(85,188)	62.1%



**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

General Fund				
	Actual	Budget	Over (Under) Budget	Percent of Budget
50925 • Professional Svc-CEDS	44,405	76,500	(32,095)	58.0%
50930 • Professional Svc-Fiscal Consult	13,888	60,000	(46,113)	23.1%
50940 • Professional Svc-IT Consultant	40,420	65,000	(24,580)	62.2%
50950 • Professional Svc-Appraisal Titl	8,500	9,500	(1,000)	89.5%
50955 • Professional Services - CRIA	-	50,000	(50,000)	0.0%
50960 • Transfers to CP Fund-Grant Matc	-	299,712	(299,712)	0.0%
50965 • Transfers to CP Fund	18,750	25,000	(6,250)	75.0%
50976 • Operating Transfers Out	-	100,000	(100,000)	0.0%
50980 • Operational Grant-Museum	6,000	6,000	-	100.0%
51015 • Transfer to SBD Cares	50,000	50,000	-	100.0%
51017 • UAS Training Center - Marketing	-	15,000	(15,000)	0.0%
51018 • Capital Contribution	183,750	245,000	(61,250)	75.0%
51020 • Miscellaneous	544	15,000	(14,456)	3.6%
51021 • Bank & Payroll Service Charges	363	5,000	(4,638)	7.3%
51030 • SBIAA Security Services	-	125,000	(125,000)	0.0%
55000 • Airlines Incentive	2,293,314	2,500,000	(206,686)	91.7%
<b>Total Expense</b>	<b>3,890,633</b>	<b>5,931,116</b>	<b>(2,040,483)</b>	<b>65.6%</b>
<b>Net Ordinary Income</b>	<b>(1,557,150)</b>	<b>(1,039,383)</b>	<b>(517,767)</b>	<b>149.8%</b>
<b>Net Income</b>	<b>\$ (1,557,150)</b>	<b>\$ (1,039,383)</b>	<b>\$ (517,767)</b>	<b>149.8%</b>
<b>Cash on Hand - Beginning</b>	<b>\$ 5,703,378</b>	<b>\$ 2,500,000</b>		
<b>Adjustments to Cash on Hand</b>	<b>(400,000)</b>	<b>250,000</b>		
<b>Cash on Hand - Ending</b>	<b>\$ 3,746,228</b>	<b>\$ 1,710,617</b>		

**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

Water Sewer Fund				
	Actual	Budget	Over (Under) Budget	Percent of Budget
Ordinary Income/Expense				
Income				
40110 • Lease Revenue	\$ -	\$ 25,000	\$ (25,000)	0.0%
40150 • Sewer Consumption Fees	145,127	220,000	(74,874)	66.0%
Total Income	145,127	245,000	(99,874)	59.2%
Gross Profit	145,127	245,000	(99,874)	59.2%
Expense				
50451 • Repairs and Maintenance	1,702	10,000	(8,298)	17.0%
50580 • Sewer Charges	142,082	215,000	(72,918)	66.1%
50975 • Transfer to General Fund	25,000	50,000	(25,000)	50.0%
Total Expense	168,784	275,000	(106,216)	61.4%
Net Ordinary Income	(23,657)	(30,000)	6,343	78.9%
Net Income	\$ (23,657)	\$ (30,000)	\$ 6,343	78.9%
Cash on Hand - Beginning	\$ 48,680	\$ 42,342		
Adjustments to Cash on Hand	(13,000)	-		
Cash on Hand - Ending	<u>\$ 12,023</u>	<u>\$ 12,342</u>		

**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

	Capital Project Fund			
	Actual	Budget	Over (Under) Budget	Percent of Budget
<b>Ordinary Income/Expense</b>				
Income				
40020 • Transfer from General Fund	\$ 18,750	\$ 25,000	\$ (6,250)	75.0%
40025 • Transfer from GF - Grant match	-	299,712	(299,712)	0.0%
40035 • Transfer from Property Mgmt Fund	75,000	100,000	(25,000)	75.0%
40050 • Grants - Federal	-	7,735,046	(7,735,046)	0.0%
40051 • Goods Movement Reimb. - SANBAG	-	845,993	(845,993)	0.0%
40052 • Grant - State	-	566,667	(566,667)	0.0%
40053 • Transfer In From BRORF	75,000	100,000	(25,000)	75.0%
40065 • Participation Payments	-	600,000	(600,000)	0.0%
40210 • Interest Income	953	5,000	(4,047)	19.1%
<b>Total Income</b>	<b>169,703</b>	<b>10,277,418</b>	<b>(10,107,715)</b>	<b>1.7%</b>
<b>Gross Profit</b>	<b>169,703</b>	<b>10,277,418</b>	<b>(10,107,715)</b>	<b>1.7%</b>
Expense				
50250 • Central Avenue	-	10,000	(10,000)	0.0%
50253 • 3rd & 5th	85,413	270,050	(184,637)	31.6%
50254 • Parcel E-1 Land Exchange	-	5,000	(5,000)	0.0%
50256 • Water Tower Parcel - Engineering	-	5,000	(5,000)	0.0%
50259 • Building 48 - Tenants Improvements	11,210	100,000	(88,790)	11.2%
50272 • Specific Plan - EIR - GM	-	25,000	(25,000)	0.0%
50273 • EDA Grant Match - 07-01-07415	1,087,246	2,929,185	(1,841,939)	37.1%
50274 • Sterling Ave Grant	95,859	3,629,622	(3,533,763)	2.6%
50280 • Tenant Improv - DFAS Building 1	145,238	250,000	(104,762)	58.1%
50281 • Tenant Improv- Building 58	-	50,000	(50,000)	0.0%
50283 • Parking Lot Improvements	524	25,000	(24,476)	2.1%
50870 • Legal	-	15,000	(15,000)	0.0%
50905 • Professional Services - Green Energy	-	25,000	(25,000)	0.0%
50920 • Professional Services - Other	19,873	75,000	(55,128)	26.5%
51010 • Building 48 Solar System	-	140,000	(140,000)	0.0%
52000 • Road Improvements	34,843	50,000	(15,157)	69.7%
DOT2401 • 3rd Street Improvement (DR to VA)	-	3,344,100	(3,344,100)	0.0%
<b>Total Expense</b>	<b>1,480,206</b>	<b>10,947,957</b>	<b>(9,467,751)</b>	<b>13.5%</b>
<b>Net Ordinary Income</b>	<b>(1,310,503)</b>	<b>(670,539)</b>	<b>(639,964)</b>	<b>195.4%</b>
<b>Net Income</b>	<b>\$ (1,310,503)</b>	<b>\$ (670,539)</b>	<b>\$ (639,964)</b>	<b>195.4%</b>
<b>Cash on Hand - Beginning</b>	<b>\$ 1,479,918</b>	<b>\$ 809,743</b>		
<b>Adjustments to Cash on Hand</b>	<b>-</b>	<b>-</b>		
<b>Cash on Hand - Ending</b>	<b>\$ 169,415</b>	<b>\$ 139,204</b>		

Inland Valley Development Agency - Joint Powers Authority  
FY 2023-2024 Budget to Actual  
For the Quarters Ended March 31, 2024

BRORF				
	Actual	Budget	Over (Under) Budget	Percent of Budget
Ordinary Income/Expense				
Income				
40035 • Transfer from Property Mgmt Fund	\$ 75,000	\$ 100,000	\$ (25,000)	75.0%
40210 • Interest Income	1,348	500	848	269.7%
Total Income	76,348	100,500	(24,152)	76.0%
Gross Profit	76,348	100,500	(24,152)	76.0%
Expense				
50965 • Transfers to Capital Projects Fund	75,000	100,000	(25,000)	75.0%
50975 • Transfer to General Fund	750,000	1,000,000	(250,000)	75.0%
51020 • Miscellaneous	-	500	(500)	0.0%
Total Expense	825,000	1,100,500	(275,500)	75.0%
Net Ordinary Income	(748,652)	(1,000,000)	251,348	74.9%
Net Income	\$ (748,652)	\$ (1,000,000)	\$ 251,348	74.9%
Cash on Hand - Beginning	\$ 4,304,136	\$ 4,303,732		
Adjustments to Cash on Hand	-	-		
Cash on Hand - Ending	\$ 3,555,484	\$ 3,303,732		

**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

Property Management Fund				
	Actual	Budget	Over (Under) Budget	Percent of Budget
<b>Ordinary Income/Expense</b>				
Income				
40110 • Lease Revenue	\$ 1,293,076	\$ 2,330,712	\$ (1,037,636)	55.5%
40115 • Lease Revenue - Events	4,003	5,000	(998)	80.1%
40120 • Electrical Usage Charges	13,369	15,000	(1,631)	89.1%
40125 • Assessment Fees	-	65,000	(65,000)	0.0%
40200 • Other Income	7,449	-	7,449	100.0%
<b>Total Income</b>	<b>1,317,897</b>	<b>2,415,712</b>	<b>(1,097,815)</b>	<b>54.6%</b>
<b>Gross Profit</b>	<b>1,317,897</b>	<b>2,415,712</b>	<b>(1,097,815)</b>	<b>54.6%</b>
Expense				
50100 • Salaries Expense	141,369	235,000	(93,631)	60.2%
50101 • SBIAA Allocation - Salaries	(111,843)	(197,000)	85,157	56.8%
50435 • IT Equipment & Communications	-	8,000	(8,000)	0.0%
50451 • Repairs and Maintenance	76,240	205,182	(128,942)	37.2%
50470 • Gas	21,603	35,500	(13,897)	60.9%
50490 • Security & Fire Monitoring	3,544	8,500	(4,956)	41.7%
50510 • Janitorial	99,470	162,000	(62,530)	61.4%
50550 • Lighting, Landscaping, & Maintenance	1,982	30,000	(28,018)	6.6%
50570 • Refuse	7,202	25,650	(18,448)	28.1%
50590 • Water and Sewer	92,121	207,000	(114,879)	44.5%
50610 • HVAC	39,394	59,014	(19,620)	66.8%
50630 • Electricity	299,440	378,500	(79,060)	79.1%
50790 • Insurance	78,288	79,200	(912)	98.8%
50801 • Marketing	-	15,000	(15,000)	0.0%
50920 • Professional Services - Other	-	95,000	(95,000)	0.0%
50965 • Transfers to Capital Projects Fund	75,000	100,000	(25,000)	75.0%
50975 • Transfer to General Fund	1,500,000	2,000,000	(500,000)	75.0%
50985 • Transfer to BRORF	75,000	100,000	(25,000)	75.0%
<b>Total Expense</b>	<b>2,398,811</b>	<b>3,546,546</b>	<b>(1,147,735)</b>	<b>67.6%</b>
<b>Net Ordinary Income</b>	<b>(1,080,914)</b>	<b>(1,130,834)</b>	<b>49,920</b>	<b>95.6%</b>
<b>Net Income</b>	<b>\$ (1,080,914)</b>	<b>\$ (1,130,834)</b>	<b>\$ 49,920</b>	<b>95.6%</b>
<b>Cash on Hand - Beginning</b>	<b>\$ 1,414,793</b>	<b>\$ 1,281,711</b>		
<b>Adjustments to Cash on Hand</b>	<b>(100,000)</b>	<b>-</b>		
<b>Cash on Hand - Ending</b>	<b>\$ 233,879</b>	<b>\$ 150,877</b>		

**Inland Valley Development Agency - Joint Powers Authority**  
**FY 2023-2024 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

UAS Center at SBD				
	Actual	Budget	Over (Under) Budget	Percent of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40041 • Contributed Capital	\$ 208,000	\$ 245,000	\$ (37,000)	84.9%
40058 • Other Grants	-	50,000	(50,000)	0.0%
40065 • Participation Payments	-	5,000	(5,000)	0.0%
40066 • Consulting Services	-	50,000	(50,000)	0.0%
40067 • Standardization/Integration	-	50,000	(50,000)	0.0%
40135 • Facility Use Charges	-	10,000	(10,000)	0.0%
40136 • Permit Fees	-	1,000	(1,000)	0.0%
40137 • Training Fees	117,020	175,000	(57,980)	66.9%
40138 • License Fees	-	1,000	(1,000)	0.0%
40139 • Product Development and Testing	-	25,000	(25,000)	0.0%
40200 • Other Income	-	40,000	(40,000)	0.0%
<b>Total Income</b>	<b>325,020</b>	<b>652,000</b>	<b>(326,980)</b>	<b>49.9%</b>
<b>Gross Profit</b>	<b>325,020</b>	<b>652,000</b>	<b>(326,980)</b>	<b>49.9%</b>
<b>Expense</b>				
50100 • Salaries Expense	2,146	14,400	(12,254)	14.9%
50301 • Capital Improvements	16,836	22,290	(5,454)	75.5%
50430 • Office Supplies	231	4,000	(3,769)	5.8%
50435 • IT Equipment & Communications	2,008	12,000	(9,992)	16.7%
50450 • Equipment	2,072	23,000	(20,928)	9.0%
50451 • Repairs and Maintenance	3,348	4,000	(652)	83.7%
50460 • Facility Rental	-	11,710	(11,710)	0.0%
50770 • Software and License	-	5,000	(5,000)	0.0%
50774 • Meeting and Conference	9,681	60,000	(50,319)	16.1%
50780 • Travel	-	10,000	(10,000)	0.0%
50790 • Insurance	5,799	6,000	(201)	96.7%
50810 • License and Permit Fees	-	5,000	(5,000)	0.0%
50850 • Printing	-	7,000	(7,000)	0.0%
50920 • Professional Services - Other	124,226	200,000	(75,774)	62.1%
50945 • Professional Services - Training	41,293	175,000	(133,707)	23.6%
51017 • UAS Training Center - Marketing	921	30,000	(29,079)	3.1%
51019 • Advertising and Promotions	2,750	25,000	(22,250)	11.0%
51020 • Miscellaneous	37	2,500	(2,463)	1.5%
56139 • Product Testing and Development	-	25,000	(25,000)	0.0%
<b>Total Expense</b>	<b>211,348</b>	<b>641,900</b>	<b>(430,552)</b>	<b>32.9%</b>
<b>Net Ordinary Income</b>	<b>113,672</b>	<b>10,100</b>	<b>103,572</b>	<b>1125.5%</b>
<b>Net Income</b>	<b>\$ 113,672</b>	<b>\$ 10,100</b>	<b>\$ 103,572</b>	<b>1,125.5%</b>
<b>Cash on Hand - Beginning</b>	<b>\$ (109,029)</b>	<b>\$ 2,500</b>		
<b>Adjustments to Cash on Hand</b>	<b>-</b>	<b>-</b>		
<b>Cash on Hand - Ending</b>	<b>\$ 4,643</b>	<b>\$ 12,600</b>		

**Inland Valley Development Agency - Successor Agency**  
**FY 2023-24 Budget to Actual**  
**For the Quarters Ended March 31, 2024**

	<b>Successor Agency</b>			
	<b>Actual</b>	<b>Budget</b>	<b>Over (Under) Budget</b>	<b>Percent of Budget</b>
<b>Income</b>				
<b>40101 · Receipts from RPTTF-Tax Increment</b>	\$ 8,533,899	\$ 16,957,167	\$ (8,423,268)	50.3%
<b>40108 · Interest Income</b>	583	1,000	(417)	58.3%
<b>Total Income</b>	<u>8,534,482</u>	<u>16,958,167</u>	<u>(8,423,685)</u>	<u>50.3%</u>
<b>Gross Profit</b>	8,534,482	16,958,167	(8,423,685)	50.3%
<b>Expense</b>				
<b>50001 · Fees and Miscellaneous</b>	-	3,500	(3,500)	0.0%
<b>50110 · Transfer to JPA-Admin. Allowance</b>	-	334,872	(334,872)	0.0%
<b>50310 · Interest Expense 2014 TABS A</b>	3,716,656	7,433,313	(3,716,657)	50.0%
<b>50315 · Interest Expense - 2014 TABS B<sup>1</sup></b>	4,607,183	9,213,317	(4,606,134)	50.0%
<b>50440 · Miscellaneous</b>	-	100	(100)	0.0%
<b>Total Expense</b>	<u>8,323,839</u>	<u>16,985,102</u>	<u>(8,661,263)</u>	<u>49.0%</u>
<b>Net Income</b>	<u><u>\$ 210,643</u></u>	<u><u>\$ (26,935)</u></u>	<u><u>\$ 237,578</u></u>	<u><u>-782.0%</u></u>
 <b>Cash on Hand - Beginning</b>	 <u><u>\$ 8,402,528</u></u>	 <u><u>\$ 8,402,528</u></u>		
 <b>Cash on Hand - Ending</b>	 <u><u>\$ 8,613,171</u></u>	 <u><u>\$ 8,375,593</u></u>		

<sup>1</sup>Principal payment of \$2755,000 reported in this account.