

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, AUGUST 13, 2025

5:00 P.M.

MAIN AUDITORIUM – Norton Regional Event Center – 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Mayor Pro Tem David Toro	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Present (Arrived at 5:03 P.M.)
Councilmember Rhonda K. Spencer-Hwang (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Absent
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Councilmember Fred Shorett	Present (Arrived at 5:05 P.M.)
Councilmember Juan Figueroa	Present (Arrived at 5:04 P.M.)
Councilmember Sandra Ibarra	Present (Arrived at 5:04 P.M.)
Councilmember Mario Flores(alt)	Present (In audience)

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Jillian Ubaldo, Clerk of the Board
Mark Gibbs, Director of Aviation	Yajaira Maldonado, Deputy Clerk of the Board
Mark Cousineau, Director of Finance	Myriam Beltran, Planning and Programs Manager
Jeff Barrow, Director of Development	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP
Catherine Prichett, Director of Administration	



The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:03 P.M. on Wednesday, August 13, 2025, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Pro Tem Juan Figueroa in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

C. CLOSED SESSION

Chairperson Phillip Dupper recessed to closed session at 5:04 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Board will meet with the Chief Executive Officer and General Counsel related to pending litigation: People’s Collective for Environmental Justice v. Inland Valley Development Agency, et al., San Bernardino County Superior Court, Case No. CIVSB2510434
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8 Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Betty Liu, Transportation Security Administration (TSA)

D. REPORT ON CLOSED SESSION

Chairperson Phillip Dupper reconvened the meeting at 5:28 P.M. Chairperson Dupper asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that there were none.

E. ITEMS TO BE ADDED OR DELETED

Mr. Michael Burrows, Chief Executive Officer, reported that minor corrections had been identified in the budget documents. Revised copies reflecting these corrections were subsequently distributed to both Board members and the public.

F. CONFLICT OF INTEREST DISCLOSURE

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.



G. **INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Inland Valley Development Agency (IVDA) Website Update
 - c. Sterling Avenue Project
- 2a. Mr. Michael Burrows, Chief Executive Officer, reported on a recent meeting with the organizers of the Turkey Trot event. He noted that the 2025 Turkey Trot is scheduled to be held at California State University, San Bernardino.
- 2b. Ms. Jillian Ubaldo, Clerk of the Board, provided a brief update on enhancements to the IVDA website. She noted the addition of a new ADA compliant accessibility widget and a translation feature that supports up to 15 languages.
- 2c. Mr. Jeff Barrow, Director of Development, provided an update on the Sterling Avenue Project. He reported that base material has been placed at the center of the intersection, and paving is scheduled to begin next week. Overall, the project is progressing well.

Mr. Michael Burrows, Chief Executive Officer, noted that the Economic Development Administration (EDA) has been billed for reimbursement.

H. **BOARD CONSENT ITEMS**

3. Receive Register of Demands – July 9, 2025
4. Receive Register of Demands – August 13, 2025
5. Receive and file Cash Report for May 31, 2025, for the Inland Valley Development Agency (IVDA)
6. Receive and file Cash Report for June 30, 2025, for the Inland Valley Development Agency (IVDA)
7. Authorize Staff to Advertise for the 3rd Street Corrido Project
8. Approve Meeting Minutes: June 11, 2025

ACTION: Approve Agenda Item Nos. 3-8 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Navarro / Baca
AYES:	Navarro, Toro, Dupper, Rigsby, Baca, Figuera, Ibarra and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Armendarez



I. **BOARD ACTION ITEMS**

9. Consider and Discuss a Report on the Foreign Trade Zone Update

Ms. Beltran, Planning and Programs Manager, provided a brief update on the reorganization of the Foreign Trade Zone (FTZ) acreage. She noted that the agency is currently designated as Subzone 50-4 under the Port of Long Beach. The FTZ plays a key role in supporting economic development. Currently, much of the 175-acre designation is located in areas without active users. The proposed reorganization will maintain the same overall acreage but shift it to areas better positioned for current and future economic opportunities. Staff is working in coordination with the Port of Long Beach to prepare a formal modification proposal for submission to the FTZ Board for approval.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and discuss a report on the Foreign Trade Zone Update.

10. Consider and Discuss a Business Plan Update for the Inland Valley Development Agency (IVDA) for 2026-2030

Mr. Michael Burrows, Chief Executive Officer, noted that the agency's Business Plan is due for renewal at the end of the calendar year. He shared that staff is in the process of scheduling a workshop with Board Members to review the updated Business Plan and make any changes in accordance with the board, with the additional assistance of a facilitator.

This item was for discussion purposes only; no formal action was taken.

ACTION: Consider and Discuss a Report on the Status of the 2026 Business Plan Update for the Inland Valley Development Agency (IVDA).

11. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2025

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "June 30, 2025 – IVDA Focal Areas" (as contained on page 122-124 in the Agenda Packet). Mr. Burrows expressed appreciation to staff for their work on the pre-construction documentation for the Sterling Avenue; 3rd Street Project. He noted that Caltrans is currently reviewing the submitted documents, and once approved, the project will move forward to the bidding phase.

This item was for discussion purposes only; no formal action was taken.

J. **ADDED AND DEFERRED ITEMS**

There were no additional items added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no public comments.

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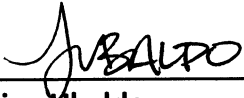
L. **BOARD MEMBER COMMENT**

Councilmember Sandra Ibarra announced that the ribbon cutting ceremony for the Mt. Vernon Bridge in San Bernardino is scheduled for August 23, 2025, and extended an invitation for all to attend.

M. **ADJOURNMENT**

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:42 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on September 10, 2025.



Jillian Ubaldo
Clerk of the Board