

# INLAND VALLEY DEVELOPMENT AGENCY

## REGULAR MEETING BOARD ACTIONS

WEDNESDAY, NOVEMBER 12, 2025

5:00 P.M.

MAIN AUDITORIUM - Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base  
for the economic benefit of the East Valley

### Board Members

#### City of Colton

Mayor Frank Navarro	Present
Mayor Pro Tem David Toro	Present
VACANT	

#### City of Loma Linda

Mayor Phillip Dupper, Chairperson	Absent
Councilmember Rhodes Rigsby	Absent
Councilmember Rhonda K. Spencer-Hwang (alt)	Absent

#### County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

#### City of San Bernardino

Councilmember Fred Shorett	Present (Arrived @ 5:04 pm)
Councilmember Juan Figueroa	Present
Councilmember Sandra Ibarra	Absent
Mayor Pro Tem Mario Flores	Present

#### Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Clerk of the Board
Jeff Barrow, Director of Development	Yajaira Maldonado, Deputy Clerk of the Board
Mark Cousineau, Director of Finance	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Vice-Chairperson Frank J. Navarro at approximately 5:02 P.M. on Wednesday, November 12, 2025, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California

**A. CALL TO ORDER / ROLL CALL**

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Mario Flores in the Pledge of Allegiance.

**B. CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**C. CLOSED SESSION**

Vice-Chairperson Frank J. Navarro recessed to closed session at 5:04 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Board will meet with the Chief Executive Officer and General Counsel related to pending litigation: People’s Collective for Environmental Justice v. Inland Valley Development Agency, et al., San Bernardino County Superior Court, Case No. CIVSB2510434
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: 105 North Leland Norton Way, San Bernardino CA 92408  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Betty Liu, Transportation Security Administration (TSA)  
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8  
Property: 1111 E. Mill Street, San Bernardino CA 92408  
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Terry Thompson, County of San Bernardino  
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price

**D. REPORT ON CLOSED SESSION**

Vice-Chairperson Frank J. Navarro reconvened the meeting at 5:22 P.M. Vice-Chairperson Navarro asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that Supervisor Joe Baca Jr. and Supervisor Jesse Armendarez recused themselves for Closed Session Agenda Item C.

**E. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**F. CONFLICT OF INTEREST DISCLOSURE**

1. Vice-Chairperson Frank J. Navarro stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

**G. INFORMATIONAL ITEMS**

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
  - a. Chief Executive Officer Report
  - b. Report on Cruising at Altitude
  - c. Report on UAS Center at SBD
  - d. Report on Grant Initiatives
- 2a. Mr. Michael Burrows, Chief Executive Officer, deferred to Legal Counsel Michael Lewin, who provided a brief overview of SB 707.
- 2b. Mr. Mark Gibbs, Director of Aviation, presented a brief drone video of the Cruising at Altitude Community Concert.
- 2c. Mr. Michael Burrows, Chief Executive Officer, reported that the UAS Center at SBD has entered into a partnership with the State of Virginia.
- 2d. Mr. Michael Burrows, Chief Executive Officer, reported that the agency was not significantly affected by the recent government shutdowns due to the way its grants are administered. He noted that the Department of Commerce was impacted, resulting in a delay in grant reimbursement for the Sterling Project. Printouts of the proposed 2026 meeting schedule were provided to Board members for feedback.

**H. BOARD CONSENT ITEMS**

3. Receive Register of Demands – November 12, 2025
4. Receive and file Cash Report for September 30, 2025, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: October 8, 2025

**ACTION:** Approve Agenda Item Nos. 3-5 of the Consent Calendar.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Shorett / Baca  
AYES: Navarro, Baca, Armendarez, Toro, Shorett, Figueroa, and Flores  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Dupper, Rigsby, and Ibarra

I. **BOARD ACTION ITEMS**

6. Consider and Adopt Proposed Budget Adjustments for Fiscal Year 2025 - 2026

Mr. Mark Cousineau, Director of Finance, provided an informational report on Agenda Item No. 6.

**ACTION:** Consider and adopt budget adjustments reflected in the Proposed Budget Adjustments Table for Fiscal year 2025-2026.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Baca / Shorett  
AYES: Navarro, Baca, Armendarez, Toro, Shorett, Figueroa, and Flores  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Dupper, Rigsby, and Ibarra

7. Approve Amendment No. 1 to the Professional Services Agreement with Hernandez, Kroone & Associates, Inc., in an amount not to exceed \$22,271.21 for additional services related to the Sterling Avenue Upgrade Project 2020

Mr. Jeff Barrow, Director of Development, presented a brief report on Agenda Item No. 7.

**ACTION:** Approve Amendment No. 1 to the Professional Services Agreement with Hernandez, Kroone & Associates, Inc. to provide additional services in an additional amount not to exceed \$22,271.25; and authorize the Chief Executive Officer to execute all related documents.

RESULT: **ADOPTED [UNANIMOUSLY]**  
MOTION/SECOND: Baca / Flores  
AYES: Navarro, Baca, Armendarez, Toro, Shorett, Figueroa, and Flores  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Dupper, Rigsby, and Ibarra

8. Conducts Business Plan Update Workshop

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Inland Valley Development Agency 2020 Business Plan Update" (as contained on page 046-069 in the Agenda Packet). Mr. Burrows introduced Dr. Jay Prag of Claremont Graduate University, who presented a brief report on the regional economic outlook and Board priorities. Mr. Burrows then discussed key components of the business plan and welcomed feedback from the Board.

Vice-Chairperson, Frank J. Navarro noted that he would like the agency to focus more on passenger services and potential collaborative opportunities.

Councilmember Fred Shorett noted that the possibility of AI powered plants within the agency could be considered in the future.

Supervisor Joe Baca Jr. expressed interest in exploring potential flights to Mexico based on demographic trends and demand. He noted that the agency should continue marketing low-cost parking and suggested exploring potential future opportunities in manufacturing. He also inquired about the challenges of obtaining grant funding.

Mr. Micheal Burrows noted that obtaining funding can be challenging, but collaboration with Board members and other partners helps increase the likelihood of success.

This item was for discussion purposes only; no formal action was taken.

**J. ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

**K. OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

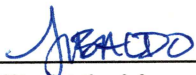
**L. BOARD MEMBER COMMENT**

There were no Board Member Comments.

**M. ADJOURNMENT**

There being no further business before the Board at this session, Vice-Chairperson Frank J. Navarro declared the meeting adjourned at 6:22 P.M.

**Approved at a Regular Meeting of the Inland Valley Development Agency Board on December 10, 2025.**



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**Jillian Ubaldo**  
**Clerk of the Board**