

INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

WEDNESDAY, DECEMBER 10, 2025

5:00 P.M.

MAIN AUDITORIUM - Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA



A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members

City of Colton

Mayor Frank Navarro	Present
Mayor Pro Tem David Toro	Present
VACANT	

City of Loma Linda

Mayor Phillip Dupper, Chairperson	Absent
Councilmember Rhodes Rigsby	Present
Councilmember Rhonda K. Spencer-Hwang (alt)	Absent

County of San Bernardino

Supervisor Joe Baca, Jr.	Present
Supervisor Jesse Armendarez	Present
Supervisor Dawn Rowe (alt)	Absent

City of San Bernardino

Councilmember Fred Shorett	Present
Councilmember Juan Figueroa	Absent
Councilmember Sandra Ibarra	Absent
Mayor Pro Tem Mario Flores	Present

Staff Members and Others Present

Michael Burrows, Chief Executive Officer	Catherine Pritchett, Director of Administration
Mark Gibbs, Director of Aviation	Jillian Ubaldo, Clerk of the Board
Jeff Barrow, Director of Development	Yajaira Maldonado, Deputy Clerk of the Board
Mark Cousineau, Director of Finance	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Vice-Chairperson Frank J. Navarro at approximately 5:01 P.M. on Wednesday, December 10, 2025, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Councilmember Mario Flores in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

C. CLOSED SESSION

Vice-Chairperson Frank J. Navarro recessed to closed session at 5:03 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

- a. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) – significant exposure to litigation: one case
- b. Pending Litigation – Pursuant to Gov. Code 54956.9(a), the Board will meet with the Chief Executive Officer and General Counsel related to pending litigation: People’s Collective for Environmental Justice v. Inland Valley Development Agency, et al., San Bernardino County Superior Court, Case No. CIVSB2510434
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: 105 North Leland Norton Way, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Betty Liu, Transportation Security Administration (TSA)
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price
- d. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Properties: Lot# APNs 0279-053-20, 0279-063-01, 0279-063-23, 0279-063-24, 0279-122-09, 0279-122-10, 0279-122-11, and 0279-122-25
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Terry Thompson, County of San Bernardino
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price

D. REPORT ON CLOSED SESSION

Vice-Chairperson Frank J. Navarro reconvened the meeting at 5:44 P.M. Vice-Chairperson Navarro asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP if there were any reportable items. Mr. Lewin reported that Supervisor Joe Baca Jr. and Supervisor Jesse Armendarez recused themselves for Closed Session Agenda Item D.

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Vice-Chairperson Frank J. Navarro stated Board Members should note the item(s) listed which might require member abstentions.

There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
 - a. Chief Executive Officer Report
 - b. Report on Grant and Legislative Items
 - c. Report on Norton Test Range
 - d. Report on Foreign Trade Zone Workshop
- 2b. Mr. Michael Burrows, Chief Executive Officer, reported that the agency was not significantly affected by the recent government shutdown. However, the U.S. Department of Commerce did not have sufficient staffing available to process grant reimbursements during that period. The Department has since resumed normal operations and is expected to begin disbursing funds shortly.
- 2c. Mr. Jeff Barrow, Director of Development, reported that the structure and concrete had been removed, along with the surrounding greenery. He further reported that the resulting excavation will be filled with on-site soil, and that the matter will be brought back to the Board at a future date.
- 2d. Mr. Michael Burrows, Chief Executive Officer, reported that the Port of Long Beach will host a Foreign Trade Zone workshop and invited Board Members and local companies and businesses to attend.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – December 10, 2025
4. Receive and file Cash Report for October 31, 2025, for the Inland Valley Development Agency (IVDA)
5. Approve Meeting Minutes: November 12, 2025

ACTION: Approve Agenda Item Nos. 3-5 of the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUSLY]
MOTION/SECOND:	Baca / Shorett
AYES:	Navarro, Baca, Toro, Rigsby, Shorett, and Flores
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Dupper, Armendarez, Figueroa, and Ibarra

I. **BOARD ACTION ITEMS**

6. Conduct Business Plan Update Workshop

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "Inland Valley Development Agency Business Plan Update Vol. 2, December 10, 2025" (as contained on page 034-052 in the Agenda Packet). Mr. Burrows discussed key components of the business plan and work currently underway and thanked Board Members for their recent support in extending the partnership with Hillwood. Mr. Burrows also thanked Dr. Jay Prag of Claremont Graduate University for his insight at the previous workshop. Dr. Prag presented a brief report on the Community Revitalization and Infrastructure Authority (CRIA) concept. Feedback from the Board was invited.

Supervisor Joe Baca Jr. expressed gratitude for the thoughtful report, noted that infrastructure appears to be a priority for the agency, suggested developing a roadmap based on priorities, and emphasized the importance of employment opportunities.

Vice-Chairperson, Frank J. Navarro concurred with Supervisor Baca and noted that new job opportunities bring additional infrastructure needs. He also welcomed emerging technologies and emphasized the importance of maintaining the workforce.

Councilmember Fred Shorett inquired whether the CRIA would require staffing.

Mr. Micheal Burrows commented that the Inland Valley Development Agency has historically operated with multiple capabilities and that the IVDA Board would serve as the Board of the CRIA, with the inclusion of an at large member.

This item was for discussion purposes only; no formal action was taken.

J. **ADDED AND DEFERRED ITEMS**

There were no items to be added or deferred.

K. **OPEN SESSION PUBLIC COMMENT**

There were no open session public comments.

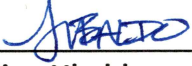
L. **BOARD MEMBER COMMENT**

There were no Board Member Comments.

M. ADJOURNMENT

There being no further business before the Board at this session, Vice-Chairperson Frank J. Navarro declared the meeting adjourned at 6:11 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on January 14, 2026.



Jillian Ubaldo
Clerk of the Board