INLAND VALLEY DEVELOPMENT AGENCY

REGULAR MEETING BOARD ACTIONS

MONDAY, SEPTEMBER 9, 2026

5:00 P.M.

MAIN AUDITORIUM - Norton Regional Event Center - 1601 East Third Street, San Bernardino, CA

A regional joint powers authority dedicated to the reuse of Norton Air Force Base
for the economic benefit of the East Valley

Board Members	
City of Colton	
Mayor Frank J. Navarro, Vice-Chairperson	Present
Mayor Pro Tem David Toro	Present
VACANT	
City of Loma Linda	
Mayor Phillip Dupper, Chairperson	Present
Councilmember Rhodes Rigsby	Absent
Mayor Amy Jones (alt)	Present
County of San Bernardino	
Supervisor Joe Baca, Jr., Secretary	Present
Supervisor Jesse Armendarez	Absent
Supervisor Dawn Rowe (alt)	Absent
City of San Bernardino	
Councilmember Fred Shorett	Present (Arrived at 5:15 PM)
Mayor Pro Tem Juan Figueroa	Absent
Councilmember Sandra Ibarra	Present
Councilmember Mario Flores	Present
Staff Members and Others Present	
Michael Burrows, Chief Executive Officer	Jillian Ubaldo, Clerk of the Board
Catherine Pritchett, Director of Administration	Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin, & Tooke, LLP

The Regular Meeting of the Inland Valley Development Agency Board was called to order by Chairperson Phillip Dupper at approximately 5:00 P.M. on Wednesday, September 9, 2026, in the Main Auditorium of the Norton Regional Event Center, 1601 East Third Street, San Bernardino, California.

A. CALL TO ORDER / ROLL CALL

Roll call was duly noted and recorded.

Members of the Board and the public joined Mayor Frank J. Navarro in the Pledge of Allegiance.

B. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

C. CLOSED SESSION

Chairperson Phillip Dupper recessed to closed session at 5:01 P.M. Mr. Michael Lewin, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, read the closed session items as posted on the Agenda.

a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8 Property: 1601 East Third Street, San Bernardino CA 92408
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Leslie Barrett, Vanir Executive Director and Vice President
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8 Properties: APNs 0279-053-20-0000, 0279-063-01-0000, 0279-063-23-0000, 0279-063-24-0000, 0279-122-09-0000, 0279-122-11-0000, 0279-122-10-0000, and 0279-122-25-0000
Negotiating Parties: Michael Burrows, IVDA Chief Executive Officer and Terry Thompson, Director Real Estate Services Department, County of San Bernardino
Under Negotiations: Instructions will be given to the IVDA negotiator concerning availability of property, terms and price

c. Conference with Legal Counsel pursuant to Gov. Code 54956.9(d) – significant exposure to litigation: one case

D. REPORT ON CLOSED SESSION

Chairperson Phillip Dupper reconvened the meeting at 5:29 p.m. He asked Mr. Michael Lewin, Legal Counsel, Mirau, Edwards, Cannon, Lewin & Tooke, LLP, whether there were any reportable actions. Mr. Lewin reported that the Board approved a settlement regarding Agenda Item C(a).

E. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

F. CONFLICT OF INTEREST DISCLOSURE

1. Chairperson Phillip Dupper stated Board Members should note the item(s) listed which might require member abstentions.

   There were no conflicts noted.

G. INFORMATIONAL ITEMS

Mr. Michael Burrows, Chief Executive Officer, presented the following informational items.

2. Informational Items
   a. Chief Executive Officer Report
   b. Report On Foreign Trade Zone (FTZ)

2b. Mr. Michael Burrows, Chief Executive Officer, stated that staffing levels had not been reduced and that staff were taking time off as needed.

2c. Mr. Michael Burrows, Chief Executive Officer, reported that the agency was in the process of obtaining Port of Long Beach Board approval to reorganize its 175-acre designation. He noted that the agency had established strong relationships with partners that would utilize the new Foreign Trade Zone (FTZ). Mr. Burrows further reported that he had spoken with the newly appointed Secretary of the FTZ Board and that the application process was moving forward nicely.

H. BOARD CONSENT ITEMS

3. Receive Register of Demands – September 9, 2026
4. Receive and file Cash Report for July 31, 2026, for the Inland Valley Development Agency (IVDA)
5. Authorize Staff to pursue a Cooperative Agreement with the San Bernardino County Transportation Authority (SBCTA)
6. Approve the filing of a Notice of Completion with Dustin Smith Equipment, Inc. for the UAS Test Site: Backfill & Site Work Project and authorize the release of retained funds
7. Authorize staff to advertise a Request for Proposals (RFP) for the provision of janitorial services for three (3) Inland Valley Development Agency (IVDA) owned facilities
8. Approve Meeting Minutes: August 12, 2026

ACTION: Approve Agenda Item Nos. 3-8 of the Consent Calendar.

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Navarro / Baca
AYES:	Dupper, Navarro, Baca, Toro, Jones, Ibarra, Flores, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

I. BOARD ACTION ITEMS

9. Approve a license agreement for access to property located within the City of San Bernardino for the construction, operation and maintenance of an Airport Gateway Monument And Landscape Improvements

Mrs. Catherine Pritchett, Director of Administration and Government Affairs, provided a brief report on Agenda Item No. 9.

ACTION: Approve the form of a license agreement with the City of San Bernardino for access to property for the construction, operation and maintenance of identified street medians; and authorize the Chief Executive Officer to execute all related documents.

RESULT:	**ADOPTED [UNANIMOUSLY]**
MOTION/SECOND:	Baca / Navarro
AYES:	Dupper, Navarro, Baca, Toro, Jones, Ibarra, Flores, and Shorett
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

10. Consider and discuss a report on the UAS Center at SBD

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 10.

This item was for discussion purposes only; no formal action was taken.

11. Receive and file summary report on Feasibility on the Creation of a Community Revitalization and Investment Authority (CRIA)

Mr. Michael Burrows, Chief Executive Officer, provided a brief report on Agenda Item No. 11.

This item was for discussion purposes only; no formal action was taken.

12. Review Status of the Action Plan for the Inland Valley Development Agency (IVDA) through December 31, 2026

Mr. Michael Burrows, Chief Executive Officer, referenced a PowerPoint presentation entitled "September 2026 – IVDA Focal Areas" (as contained on page 075-077 in the Agenda Packet). Mr. Burrows reported that a Comprehensive Economic Strategy was underway for all brick-and-mortar locations. He noted strong participation from partner agencies in pursuing grant funding.

This item was for discussion purposes only; no formal action was taken.

J. ADDED AND DEFERRED ITEMS

There were no items to be added or deferred.

K. OPEN SESSION PUBLIC COMMENT

There were no open session public comments.

L. BOARD MEMBER COMMENT

Supervisor Joe Baca Jr. noted that economic development associated with the base closure was one of the agency's objectives. He commented on the positive industrial activity in the market and emphasized the importance of coordination between the Board and Commission to enhance economic development in the region. Supervisor Baca suggested conducting a feasibility study and engaging with developers to identify potential opportunities for growth.

Michael Burrows, Chief Executive Officer, expressed his willingness to do so.

Councilmember Sandra Ibarra inquired whether the City of Highland had approached agency staff regarding joining the Inland Valley Development Board.

Mr. Burrows noted that the City of Highland had not historically been a member of the Board but that he would reach out to determine whether there was interest in joining.

M. ADJOURNMENT

There being no further business before the Board at this session, Chairperson Phillip Dupper declared the meeting adjourned at 5:43 P.M.

Approved at a Regular Meeting of the Inland Valley Development Agency Board on October 14, 2026.

JUBALDO

Jillian Ubaldo
Clerk of the Board